

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

13th March 2023

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Walcott Parish Council to be held at the **Coastline Village Hall** on **Monday 20th March 2023 at 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **16th January 2023**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.
7. **Planning**
 - 7.1 To consider and agree planning application RV/23/0453

8. Finance

- 8.1 To consider and agree the bank reconciliation of accounts
- 8.2 To consider and agree Payments and receipts
- 8.3 To consider and agree the Internal Auditor
- 8.4 To consider and agree the Subscription to Norfolk Parish Training and Support

9. Policies, Documents, Communications and Training

- 9.1 To consider and agree the Equality and Diversity Policy
- 9.2 To consider and agree the Social Media Policy
- 9.3 To consider and agree the Management of Recordings Policy
- 9.4 To consider and agree the Councils Risk Assessment Schedule

10. Events

- 10.1 To consider and agree the arrangements for the Coronation, 6th May 2023
- 10.2 To consider and agree the arrangements for the Annual Parish Meeting

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

- 12.1 Email from Wildlife Touch
- 12.2 Email from Broadland First Responders

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 22nd May 2023, time and place to be arranged