

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

11th September 2023

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Walcott Parish Council to be held at the **Coastline Village Hall** on **Monday 18th September 2023, 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **17th July 2023**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.

 - 6.1 Armed forces Covenant signed
 - 6.2 Council insurance renewed
 - 6.3 Risk Assessment updated
 - 6.4 Old Village Sign - Awaiting ideas from councillors

7. **Planning**
7.1 To discuss arrangements for a Dog Warden and consider and agree any actions
8. **Finance**
8.1 To consider and agree the bank reconciliation of accounts
8.2 To receive the budget update
8.2 To consider and agree Payments and receipts
9. **Policies, Documents, Communications and Training**
None
10. **Events**
10.1 To consider and agree the arrangements for the D-Day celebrations 6th June 2024
11. **To report any other business**
Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council
12. **Correspondence**
To consider any correspondence and agree responses thereto
None
13. **Date of Next Meeting**
To confirm that the date of the next meeting of the Parish Council will be on 20th November 2023