

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

13th November 2023

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Walcott Parish Council to be held at the **Coastline Village Hall** on **20th November 2023, 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **18th September 2023**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.

 - 6.1 Councillor vacancy advertised, Council have three vacancies for councillors
 - 6.2 Community Dog Warden advert posted on social media and notice boards
 - 6.3 Contact made with Highways regarding sign for village gates, awaiting update
 - 6.4 Old Village Sign - Awaiting ideas from councillors

6.5 Enquiries regarding Grit Bin completed

7. Planning

7.1 To consider and agree PF/23/2211 Summerholme, Coast Road, Walcott, NR12 OND. Single story extension

7.2 To consider and agree PF/23/2259 Development of 23 Dwellings with associated access, parking and landscaping

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

8.2 To consider and agree the budget and precept

8.3 To consider and agree purchasing the Christmas Tree

8.3 To consider and agree the payments and receipts

9. Policies, Documents, Communications and Training

9.1 To consider and agree the Complaints Procedure

9.2 To consider and agree Financial Regulations

9.3 To consider and agree the Code of Conduct Policy

9.4 To consider and agree the Communications Policy

10. Events

10.1 To consider and agree the arrangements for the D-Day 80 Events, 6th June 2024 and 8th June 2024

10.2 To consider and agree the Risk Assessment for the Festival of Lights

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

12.1 To receive an update on the NALC pay increase

12.2 Request from a resident for a bench at Walcott Gap

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 15th January 2024, place to be arranged