

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

8th January 2024

Dear Sir/Madam

You are hereby summoned to attend the **Ordinary Council Meeting** of Walcott Parish Council to be held at the **Coastline Village Hall** on **18th March 2024, 7pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **15th January 2024**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

 - 7.1 or the rear of Bacton gates, ongoing
7. **Planning**

To consider and agree responses to planning applications and received updates
8. **Finance**

ORDINARY COUNCIL MEETING

- 8.1 To consider and agree the bank reconciliation of accounts
- 8.2 To receive the budget update
- 8.2 To consider and agree appointing the internal auditor
- 8.4 To consider and agree purchasing sign for the back of Bacton Gates and funding Sources
- 8.5 To consider and agree SLCC membership 2024-2025
- 8.6 To consider and agree NPTS membership
- 8.7 To consider and agree request from Broadland First Responders
- 8.8 To consider and agree Payments and receipts

9. Policies, Documents, Communications and Training

- 9.1 To consider and agree Memorial Bench application form
- 9.2 To consider and agree Operation Menai Bridge Policy and associated documents

10. Events

- 10.1 To receive an update on the arrangements for D-Day and consider and agree the Risk Assessment
- 10.2 To consider and agree the risk assessment for the Events
- 10.3 To consider and agree posters and banner for events
- 10.4 To consider and agree to apply for the Temporary Events Notice
- 10.5 To consider and agree date for the Annual Parish Meeting

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 20th May 2024