

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

13th May 2024

Dear Sir/Madam

You are hereby summoned to attend the **Parish Council Meeting** of Walcott Parish Council to be held at the **Coastline Village Hall** on **15th July 2024, 7:30pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **20th May 2024**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

 - 6.1 or the rear of Bacton gates, ongoing
 - 6.2 TRO
 - 6.3 Additional Drains

7. Planning

To consider and agree responses to planning applications and received updates

7.1 MNA/24/0859 9 The Crescent, Walcott, NR12 0NH. Replacement of flat roof with pitched roof to match existing bungalow - Approved

7.2 To consider and agree actions regarding levelling the footpath (Lighthouse)

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

8.2 To receive the budget update

8.3 To consider and agree purchasing traffic cones for future events

8.4 To consider and agree the Payments and Receipts

9. Policies, Documents, Communications and Training

10. Events

10.1 To consider and agree the Council's Document Retention Policy

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 16th September 2024