

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

Minutes of the Annual Parish Council Meeting of Walcott Parish Council held at the Coastline Village Hall on 15th July 2024, 7:30pm

Present: Graham French, Nicholas Lee, William Love, Tricia McCarthy, Peter Mills, Keith Porter, Pauline Porter (Chairman) and Maria Withington

Public: 0

1. To receive Apologies for Absence.

1.1 To consider and agree apologies for absence

All councillors were in attendance

2. Declarations of Interest and requests for dispensations

2.1 To consider and agree declarations of interest and requests for dispensations

Cllr Love declared an interest in item 7.2 and was given a dispensation to speak

3. Minutes of previous meetings

3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **20th May 2024**

Council considered and agreed the minutes of the meeting held on the 20th May 2024 and they were signed at the meeting

4. Chairman's Report

Council spoke about Sonya Byham's death, they gave thanks for her past contribution to the council and express their condolences to her family and friends

The Council events were very well attended and would like to thank everyone involved, the police for the loan of the traffic cones and everyone who helped at both events.

Another huge thanks go to ACDC Electrics, Maurice and Property Services at NNDC for their work to install the new defib cabinet.

5. Public Participation Time

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

No public in attendance at this meeting. District Councillor P Porter, NNDC, had nothing to report due to the elections.

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

6.1 or the rear of Bacton gates, ongoing - Clerk to Chase

6.2 TRO - Clerk and Councillors to chase

6.3 Additional Drains - Clerk and councillors to chase

7. Planning

To consider and agree responses to planning applications and received updates

7.1 MNA/24/0859 9 The Crescent, Walcott, NR12 0NH. Replacement of flat roof with pitched roof to match existing bungalow - Approved

7.2 To consider and agree actions regarding levelling the footpath (Lighthouse)

Cllr Love would liaise with the land owner and the person who cuts the grass about levelling off the footpath

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

Council agreed the bank reconciliation of accounts

8.2 To receive the budget update

The budget update was received

8.3 To consider and agree purchasing traffic cones for future events

Cllr Love may have some cones that he could donate to the council. Any further cones that needed purchasing would be considered later in the year.

8.4 To consider and agree the Payments and Receipts

The following payments and receipts were agreed.

PAYMENTS			
Date	Payable to	Description	Amount
12.06.2024	East Coast Events	Marquee Hire	£350.00
25.05.2024	D Revell	Salary	£354.06
10.06.2024	Nine Way Spin	Entertainment	£100.00
14.06.2024	Defib Store	New Defib Cabinet	£492.00
14.06.2024	Defib Store	Inspection Charge	£276.00
14.06.2024	SR Print	Banner	£36.00
25.06.2024	D Revell	Salary	£354.06
15.07.2024	G Cooper	Hedge Trimmer - Allotments	£199.00
15.07.2024	Anonymous	Refund of expenses - Summer Event	£100.00
15.07.2024	Black Dog Project	Donation	£100.00
RECEIPTS			
30.06.2024	Unity Bank	Interest	£283.68
15.07.2024	Kings of Barnham	Donation towards Defib costs	£384.00

9. **Policies, Documents, Communications and Training**

9.1 To consider and agree the Council's Document Retention Policy
Council considered and agreed the Document Retention Policy

10. **Events**

Toilets were locked at 7pm instead of 10pm - Contact to be made with Norfolk County Council regarding this

Possible TRO for no parking to be obtained for future events

11. **To report any other business**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

Cllr Withington volunteered to attend the SNAP meetings

Cllr P Porter and Cllr Withington would like to undertake training on Charing Meetings

Unsafe parking at Bacton School reported

Notice board on the seafront still needed repairing

Sand covering footpaths and blocking drains again

12. **Correspondence**

To consider any correspondence and agree responses thereto

None

13. **Date of Next Meeting**

To confirm that the date of the next meeting of the Parish Council will be on 16th September 2024

Meeting Closed:20:50