

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

Minutes of the Parish Council Meeting of Walcott Parish Council held at the Coastline Village Hall on 20th January 2025, 7:00pm

Present: Graham French, Nicholas Lee, William Love, Tricia McCarthy, Peter Mills, Keith Porter, Pauline Porter (Chairman), Maria Withington

Public: 2

1. **To receive Apologies for Absence.**
1.1 To consider and agree apologies for absence
None required
2. **Declarations of Interest and requests for dispensations**
2.1 To consider and agree declarations of interest and requests for dispensations
Cllr P Porter, Cllr K Porter and Cllr Withington declared an interest in item 13.3
3. **Minutes of previous meetings**
3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **18th November 2024**
The minutes of the meeting held on the 18th November 2024 were agreed and signed
4. **Chairman's Report**
The Chairman gave details about devolution but the effects of this on Parish Councils is currently unknown. The outstanding TRO and Storm Drains to be made a priority for the Parish Council.
The Bacton Gas terminal has been projected to be in place for the next 50 years creating more jobs
The Lighthouse Inn has been taken over by new owners and are aiming for it to be, once again, a community pub. The owners are keen to reinstate it as an evacuation centre. The Chairman, on behalf of the Council, wished the owners every success in their venture
5. **Public Participation Time**
The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.
Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
District Councillor P Porter gave her report. Discussions were still underway regarding Devolution of the District Councils. Cllr Porter also reported on the Bacton Summit that she had attended. It was incredibly informative and well attended. And it is hoped that the outcomes of this meeting will be shared more broadly
6. **Matters arising from previous meetings**
To report on progress on items from previous meetings. No decisions may be taken
6.1 or the rear of Bacton gates, ongoing

- 6.2 TRO - ongoing
- 6.3 Additional Drains - ongoing
- 6.3 Levelling Footpath to the Lighthouse - Cllr Love will meet with the owners of the Lighthouse Inn to discuss a way forward
- 6.4 Traffic Cones - to be ordered in the Spring
- 6.5 Dog waste bin at the Crescent needs replacing or repairing.
- 6.6 Microsoft 365 Account
- 6.7 Noticeboard repairs - the noticeboard on the seafront has been repaired

7. Planning

To consider and agree responses to planning applications and received updates
None received

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

Council agreed the bank reconciliation of accounts

8.2 To receive the budget update

The budget update was received

8.3 To consider and agree the Payments and Receipts

The following payments and Receipts were agreed

Payments			
Date	Payable to	Description	Amount
04.12.2024	Allotments	Refund for Rat Poison	£44.90
26.11.2024	SR Print	Banner Christmas Light Switch on	£61.20
15.12.2024	APC Pest Control	Pest Control Allotments	£240.00
25.11.2024	D Revell	November Salary	£467.61
25.12.2024	D Revell	December Salary	£373.43
02.12.2024	Norfolk Pension Fund	Pension	91.71
05.12.2024	Norfolk Parish Training	Training	120.00
05.12.2024	Salle Estates	Christmas Tree	270.00
05.12.2024	Norfolk Pension Fund	Pension	31.03
13.12.2024	ICO	Subscription	35.00
30.12.2024	Norfolk Pension Fund	Pension	91.71
31.12.2024	Unity Bank	Bank Charges	6.00
20.01.2025	D Revell Expenses	Expenses	35.48
Receipts			
31/12/2024	Unity	Interest	280.94
02.12.2024	Rhiannas Dog Grooming	Donation	20.00
16.12.2024	Various	Donations	136.63

9. Policies, Documents, Communications and Training

9.1 To consider and agree the Council's Document Retention Policy

Council agreed to amend the resolution to consider and agree the Freedom of Information Publication Scheme

Council considered and agreed the Freedom of Information Publication Scheme

9.2 To consider and agree Councillor responsibilities

Council agreed the following roles and responsibilities

- Defib Checks - Cllr Mills (Seafront) Clerk (Coastline Village)
- Assets - Clerk
- Events - All Councillors
- Website - Cllr K Porter
- SNAP - Cllr Withington
- NALC - Cllr P Porter
- Allotments - G C and Cllr Love
- HR - Cllr P Porter, Cllr Withington, Cllr McCarthy
- Sea Front Drains - Cllr Withington

10. **Events**

10.1 To consider and agree the date for the Christmas light switch on 2025

Council agreed the date for the next Light Switch on for the 29th November 2025

10.2 To consider and agree arrangements for the Summer Event

Council agreed the date for the Summer Event for the 7th June 2025

11. **To report any other business**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

The date for the D-Day beacon lighting is the 8th May 2025

District Councillor P Porter has been appointed senior Flood Warden by North Norfolk District Council

Council to look into Community Resilience, risk assessments and policies

Council to look into car parking solutions ahead of TRO

12. **Correspondence**

To consider any correspondence and agree responses thereto

12.1 Email from Happisburgh Parish Council regarding Happisburgh Crossroads

Council agreed to join forces with Happisburgh Parish Council to try and find a solution to the dangerous crossroads

13. **Exclusion of the press and public**

Exclusion of the Press and Public To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded due items pertaining to employment and legal issues,

13.1 To note the appraisal for the Clerk has been carried out

Noted

13.2 To consider and agree additional member of the Employment committee

Council agreed for Cllr McCarthy to join the Employment Committee

13.3 To discuss Flood Wardens and agree any actions

Council agreed to amend the resolution to Consider and Agree Community Resilience and agree any actions

Council agreed to adopt the Community Resilience Team which covers the Flood Wardens (W.E.V.A)

14. **Date of Next Meeting**

To confirm that the date of the next meeting of the Parish Council will be on 17th March 2025