

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

10th March 2025

Dear Sir/Madam

You are hereby summoned to attend the **Parish Council Meeting** of Walcott Parish Council to be held at the **Lighthouse Inn** on **17th March 2025, 7:00pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **20th January 2025** and the **Extraordinary meeting held on the 12th February 2025**
4. **Chairman's Report**
5. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

 - 6.1 or the rear of Bacton gates, ongoing
 - 6.2 TRO - ongoing
 - 6.3 Additional Drains - ongoing
 - 6.3 Levelling Footpath to the Lighthouse

- 6.4 Traffic Cones - to be ordered in the Spring
- 6.5 Dog waste bin at the Crescent needs replacing or repairing
- 6.6 Microsoft 365 Account - ongoing
- 6.7 Noticeboard repairs - completed

7. Planning

To consider and agree responses to planning applications and received updates

8. Finance

- 8.1 To consider and agree the bank reconciliation of accounts
- 8.2 To receive the budget update
- 8.3 To consider and agree First Aid Course for Councillors and Clerk
- 8.4 To consider and agree donation to Broadland First Responders
- 8.5 To consider and agree NALC subscription
- 8.6 To consider and agree NPTS subscription
- 8.7 To consider and agree donation to Walcott Community Resilience
- 8.8 To consider and agree the Payments and Receipts

9. Policies, Documents, Communications and Training

- 9.1 To consider and agree the Council's Freedom of Information Publication Scheme
- 9.2 To consider and agree the Council's Health and Safety Policy
- 9.3 To consider and agree the Council's Risk Assessment
- 9.4 To consider and agree actions relating to the Car Park

10. Events

- 10.1 Christmas Light Switch on, 29th November 2025
- 10.2 Summer Event, 7th June 2025
- 10.3 VE Day, Thursday 8th May 2025

11. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. Correspondence

To consider any correspondence and agree responses thereto

13. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 17th March 2025