

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

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Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

Minutes of the Parish Council Meeting of Walcott Parish Council held at the **Lighthouse Inn** on **17th March 2025 at 7pm**

Present: Graham French, Nicholas Lee, Tricia McCarthy, Peter Mills, Pauline Porter (Chairman), Maria Withington

Public: 7

1. To receive Apologies for Absence.

1.1 To consider and agree apologies for absence

Cllr K Porter send his apologies and these were accepted by the council

2. Declarations of Interest and requests for dispensations

2.1 To consider and agree declarations of interest and requests for dispensations

None received

3. Minutes of previous meetings

3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **20th January 2025** and the **Extraordinary meeting held on the 12th February 2025**

Both sets of minutes were agreed and signed at the meeting

4. Chairman's Report

The Chairman attended the Bacton Liaison meeting. VRO were asked to make time to talk to the Parish Council about their plans.

The Chairman also attended the Coastal Forum meeting, the areas including Walcott have the biggest chance of flooding with the least amount of funding

5. Public Participation Time

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

TRO, questions were raised about parishioners regarding the outstanding TRO, why was money available in the beginning but is not available now? The delays appear to be as a result of delays from RSCF.

Cllr Shires has sent the RSCF team an email and hopes to hear back by the end of the week.

St Helens Road Plots 1 - 3. Some parishioners raised concerns about these plots of land, there is apparently a covenant on the land stating the land should not be fenced off, and it is listed as amenity land.

There is a well on the land that has been filled in, access to a water meter has been obstructed, a small brick building has been built to house an electricity supply, but this would be below the water level in the event of a flood. Fencing has been installed around the plot. These issues have been reported to the NNDC planning

enforcement team. Concerns were also raised about blocking the escape route for the owners of properties at St Helens Road and Helena Road in the event of a flood. Council agreed to write to the owners of Plots 1 - 3

6. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

6.1 or the rear of Bacton gates, ongoing

6.2 TRO - ongoing

6.3 Additional Drains - ongoing

6.3 Levelling Footpath to the Lighthouse

6.4 Traffic Cones - to be ordered in the Spring

6.5 Dog waste bin at the Crescent needs replacing or repairing

6.6 Microsoft 365 Account - ongoing

6.7 Noticeboard repairs - completed

7. Planning

To consider and agree responses to planning applications and received updates

None

8. Finance

8.1 To consider and agree the bank reconciliation of accounts

The council agreed the bank reconciliation of accounts

8.2 To receive the budget update

The budget update was noted

8.3 To consider and agree First Aid Course for Councillors and Clerk

The council agreed for Cllr P Porter, Cllr K Porter, Cllr Wittington and the Clerk to attend first aid training subject to cost. Cllr Lee would speak to St Johns about training

8.4 To consider and agree donation to Broadland First Responders

The council agreed to make the donation to Broadland First Responders in the new financial year

8.5 To consider and agree NALC subscription

The council agreed to renew the NALC subscription

8.6 To consider and agree NPTS subscription

The council agreed to renew the NPTS subscription

8.7 To consider and agree donation to Walcott Community Resilience

The council agreed to pay for the Radio licence for Walcott Community Resilience

8.8 To consider and agree the Payments and Receipts

The following payments and receipts were agreed by the council

PAYMENTS			
Date	Payable to	Description	Amount
27/01/2025	D Revell	Salary	373.43
30/01/2025	Norfolk Pension Fund	Pension	91.71
31/01/2025	Unity Bank	Bank Charges	6.00
05/02/2025	D Revell	Expenses	35.48
12/02/2025	Norfolk Pension Fund	Pension underpayment	11.66
25/02/2005	D Revell	Salary	373.43

28/02/2025	Norfolk Pension Fund	Pension	97.53
28/02/2025	Unity Bank	Bank Charges	6.00
14/02/2025	BRS Building Renovation Services	Repairs To Notice Board	£80.00
17/03/2025	NPTS	Subscription	£98.14
17/03/2025	SLCC	GDPR Course Clerk	£36.00

RECEIPTS

9. **Policies, Documents, Communications and Training**

9.1 To consider and agree the Council's Freedom of Information Publication Scheme

The council agreed to adopt the Freedom of Information Publication Scheme

9.2 To consider and agree the Council's Health and Safety Policy

The council agreed to adopt the Health and Safety Policy

9.3 To consider and agree the Council's Risk Assessment

The council agreed to adopt the Risk Assessment

9.4 To consider and agree actions relating to the Car Park

The council passed this matter to the Car Park Committee

10. **Events**

10.1 Christmas Light Switch on, 29th November 2025

The council agreed the format, posters and banner for the Christmas Light Switch on. Cllr P Porter would speak to the band

10.2 Summer Event, 7th June 2025

The Council agreed the format, posters and TENS for the Summer Event, Cllr

Starkins would deal with the outside bar

10.3 VE Day, Thursday 8th May 2025

The Council agreed the format, posters, risk assessment and venue for the VE day celebrations.

11. **To report any other business**

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

12. **Correspondence**

To consider any correspondence and agree responses thereto

Cllr Withington asked if another defib could be installed at the Lighthouse Inn and the possibility of bleed kits for the village

13. **Date of Next Meeting**

To confirm that the date of the next meeting of the Parish Council will be 19th May 2025, Annual Parish Meeting at 7pm followed by the Annual Parish Council Meeting at 7:30pm

Meeting Closed:9:00