

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900957888

Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

Minutes of the Annual Parish Council Meeting of Walcott Parish Council held at the **Lighthouse Inn on 19th May 2025 at 7pm**

Present: Nicholas Lee, Tricia McCarthy, Peter Mills, Pauline Porter (Chairman), Maria Withington, Andy Starkings, William Love

Public: 4

1. Election of Chairman

Cllr P Porter was elected Chairman and signed the acceptance of office forms at the meeting

2. Election of Vice Chairman

Cllr Withington was elected Vice Chairman and signed the acceptance of office forms at the meeting

3. To receive Apologies for Absence.

3.1 To consider and agree apologies for absence

Cllr French sent his apologies and they were accepted by the council

4. Declarations of Interest and requests for dispensations

4.1 To consider and agree declarations of interest and requests for dispensations

None received

5. Minutes of previous meetings

5.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **17th March 2025**

The minutes of the meeting held on the 17th March 2025 were agreed and signed at the meeting

6. Chairman's Report

This has been another busy and productive year for Walcott Parish Council, with a range of events, training, and engagements that have helped us serve the community and represent Walcott's interests at wider forums.

On 3 May 2024, I attended a full-day training session at North Repps Village Hall entitled Being an Effective Councillor. The session ran from 09:30 to 16:30 and provided valuable insights and practical guidance on councillor responsibilities and best practices.

A significant moment of reflection came with the 80th Anniversary of D-Day on 6 June. The event was attended by Rev. Coryn Stanford and culminated with the lighting of the beacon at 21:30, marking our tribute to those who served.

On 8 June, the Walcott Family Funday was held. With live music, a beer bus, and a BBQ, the event was a resounding success and well attended by residents and visitors alike, bringing the community together in celebration.

The Council also continued its engagement with coastal matters and strategic discussions.

On 19 June, I attended an online meeting of the NALC Coastal Communities group. This was followed later in the year by a NALC online meeting on Sea Defenses on 4 December.

Community spirit was again on display with the Turning On of the Festive Tree Lights on 30 November. This was another well-attended event, showing the continued importance of shared celebrations in village life.

The start of the new year brought important administrative tasks. On 7 January 2025, the Staff Appraisal was conducted, followed by a Working Party meeting on 15 January to discuss car parking options in the village.

On 29 January, I undertook a Chairing Skills training day, enhancing my leadership and meeting facilitation abilities.

Further engagements included the Bacton Terminal Liaison Meeting held in person on 10 February, and the NNDC Parish and Town Briefing on 18 February, which focused on Devolution and Local Government Reorganisation (LGR), running from 19:00 to 21:00.

On 11 March, I attended an online Coastal Forum, continuing our engagement with the evolving challenges and opportunities for coastal communities.

Local infrastructure was a focus on 2 May, when I met with Highways to discuss a Traffic Regulation Order (TRO) and parking concerns in the village.

The 80th Anniversary of VE Day was marked again on 8 May. A buffet, kindly provided by the Kingfisher Café and funded by Walcott Parish Council, was very well attended. The beacon was once again lit at 21:30, offering a poignant tribute.

On 14 May, I, along with Cllr French, participated in an interview with Look East for a feature entitled Sandscape: Six Years On, reflecting on the changes and challenges faced by our coastline.

Finally, I would like to express my sincere thanks to Cllr Maria Withington, who has shown outstanding commitment by attending nearly all the meetings and events I have attended. Her support and presence have been greatly appreciated.

This report reflects a year of strong community engagement, diligent council work, and ongoing dedication to the residents of Walcott.

Pauline Porter

Chair, Walcott Parish Council

May 2025

7. Public Participation Time

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

Parishioners discussed the Footpath from the Lighthouse to the seafront, and the proposed plans for the seafront parking

8. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

6.1 or the rear of Bacton gates, ongoing

6.2 TRO - ongoing

6.3 Additional Drains - ongoing

6.4 Levelling Footpath to the Lighthouse - ongoing

6.5 Dog waste bin at the Crescent needs replacing or repairing - Cllr Love

9. Planning

None

10. Finance

10.1 To consider and agree the bank reconciliation of accounts

The bank reconciliation of accounts was agreed

10.2 To receive the budget update

The budget update was noted

10.3 To consider and agree the internal auditors report

The internal auditors report was noted

10.4 To consider, agree and sign the AGAR

The AGAR was agreed and signed at the meeting

10.5 To consider and agree the dates for the Public Right to Inspect

The dates for the Public Right to inspect was agreed

10.6 To consider and agree any donation requests received

The council agreed to donate £200 to the Community First Responders

10.7 To consider and agree purchasing a bleed kit

The council considered and agreed not to purchase a bleed kit for the village

10.8 To consider and agree purchasing a memorial

This item was deferred

10.9 To consider and agree the Payments and Receipts

The following payments and receipts were agreed

PAYMENTS			
Date	Payable to	Description	Amount
15/04/2025	Traffic Safety Products	Traffic Cones	£56.99
20/04/2025	Budget Marquees	Deposit Marquee Hire Summer Event	£68.75
25/04/2025	D Revell	Salary	£373.43
30/04/2025	Roger Canwell	Internal Audit	£25.00
02/05/2025	MedUK Group	Defib Pads, Coastline Village Hall	£66.00
19/05/2025	D Revell	Expenses	£38.48
RECEIPTS			
01/04/2025	NNDC	Precept	£4,907.50

11. Policies, Documents, Communications and Training

12. Events

12.1 To receive an update on the arrangements for the Summer Events

Plans for the summer event were underway

13. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

The clerks holiday request was agreed

14. Correspondence

To consider any correspondence and agree responses thereto

None

15. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on
21st July 2025