

# Walcott Parish Council

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**Chairman:** Pauline Porter

**Parish Clerk/RFO:** Denise Revell

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## **Minutes of the Parish Council Meeting** of Walcott Parish Council held at the Kingfisher Cafe on **15th September 2025 at 7pm**

**Present:** Graham French, Nicholas Lee, Tricia McCarthy, Pauline Porter (In the Chair), Andy Starkins and Maria Withington

**Public:** 5 including 2 members of Coastwise

**1. To receive Apologies for Absence.**

1.1 To consider and agree apologies for absence

No apologies received

**2. Declarations of Interest and requests for dispensations**

2.1 To consider and agree declarations of interest and requests for dispensations

None received

**3. Coastwise Presentation**

To receive a presentation from Coastwise regarding Community Coastal Transition Planning

The council and the public received a very informative presentation from Coastwise regarding Coastal Erosion and Flooding and are looking for as many residents as possible to voice their ideas for a way forward for Walcott. More information can be found on the website <https://www.north-norfolk.gov.uk/projects/coastwise/>

**4. Minutes of previous meetings**

4.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **21st July 2025**

The council agreed and signed the minutes of the meeting held on the 21st July 2025

4.2 To sign the minutes of the meeting held on the 19th May 2025, agreed at the meeting on the 21st July 2025

The minutes of the meeting held on the 21st July 2025, which had already been agreed at the last meeting, were signed

**5. Chairman's Report**

Cllr Porter and Cllr Withington had attended the last SNAP meeting, the main area of concern was the car that was driving at speed through the village. The police are aware of the situation and will be dealing with it

**6. Public Participation Time**

*The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.*

***Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.***

A representative from the CNC Police at Bacton Gas Terminal reported that new members had been recruited and close links with Norfolk Police were still being carried out

**7. Matters arising from previous meetings**

**To report on progress on items from previous meetings. No decisions may be taken**

7.1 or the rear of Bacton gates, ongoing Clerk to chase

7.2 TRO - ongoing - Clerk to chase, Cllr P Porter would try and find a contact email address for Highways

7.3 Additional Drains - ongoing

7.3 Levelling Footpath to the Lighthouse - Ongoing

7.4 Collapsed Drain, Coast Road Walcott - Ongoing. Clerk to chase

7.5 Footpath Ostend Road - District Councillor P Porter was looking into this matter

**8. Planning**

To consider and agree responses to planning applications and received updates

8.1 PF/25/1760 Dropped Kerb Fishermans Cottage, Coast Road, Walcott

The council had no objection or comment regarding this planning application

**9. Finance**

9.1 To consider and agree the bank reconciliation of accounts

The council agreed the bank reconciliation of accounts

9.2 To receive the budget update

The budget update was noted

9.3 To consider and agree the Payments and Receipts

The following payments and receipts were agreed

| PAYMENTS   |                  |                      |         |
|------------|------------------|----------------------|---------|
| Date       | Payable to       | Description          | Amount  |
| 25.07.2025 | D Revell         | Salary               | £373.43 |
| 23.07.2025 | Kingfisher Cafe  | Community Resilience | £103.32 |
| 23.07.2025 | Zurich Insurance | Council Insurance    | £264.00 |
| 15.09.2025 | NALC             | Subscription         | £214.49 |
| 25.08.2025 | D Revell         | Salary               | £381.48 |
| 07.09.2025 | G Cooper         | First Aid Course     | £340.00 |
| 07.09.2025 | J Patience       | Band Village Fete    | £400.00 |
| 07.09.2025 | A Howe           | DJ Village Fete      | £150.00 |
| 15.09.2025 | D Revell         | Expenses             | £109.05 |
| RECEIPTS   |                  |                      |         |
|            |                  |                      |         |

**10. Policies, Documents, Communications and Training**

None

**11. Events**

11.1 Christmas Light Switch on, 29th November 2025

The council discussed the Light Switch on, more details will be available at the next meeting

11.2 First Aid Course 5th September 2025 - Completed, 5 Councillors and the Clerk undertook First Aid Training

The First Aid Course was very well received and the addition candidates that attended have been invoiced for attending the course

11.2 Summer Event, 6th September 2025 - To receive feedback and agree dates for the next event

The council agreed that a working party, consisting of Cllr McCarthy, Cllr Withington, Cllr Starkins, Cllr K Porter and Cllr P Porter. The group would discuss the next event and make recommendations to the council

**12. To report any other business**

***Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council***

Cllr Withington had produced a mock up of the sign for the noticeboard, the council agreed for Cllr Withington to obtain three quotes for carrying out the work

**13. Correspondence**

**To consider any correspondence and agree responses thereto**

13.1 Email from Campervan owner regarding parking on the Coast Road - Cllr P Porter would draft a response for council to agree

13.2 Email regarding request for a Dog Waste Bin Ostend Road/Coast Road

The council considered the request for an additional bin in the requested location but felt at this time it could not commit to any additional expenditure for the cost of providing and emptying bins

**Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 17th November 2025**