

# Walcott Parish Council

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**Chairman:** Pauline Porter

**Parish Clerk/RFO:** Denise Revell

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## **Minutes of the Parish Council Meeting** of Walcott Parish Council held at Walcott Village Hall on **16th March 2026 at 7:15pm**

**Present:** William Love,,Keith Porter, Pauline Porter (In the Chair), Maria Withington and John Paul

**Public:** 5

**1. To receive Apologies for Absence.**

1.1 To consider and agree apologies for absence

Cllr French, Cllr Lee and Cllr McCarthy sent their apologies and these were accepted by the council

**2. Declarations of Interest and requests for dispensations**

2.1 To consider and agree declarations of interest and requests for dispensations

None received

**3. Co-option**

3.1 To consider and agree any applications received for persons interested in being co-opted onto the Council

John Paul was successfully co-opted on to the council

**4. Minutes of previous meetings**

4.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **19th January 2026**

The minutes of the meeting held on the 19th January 2026 were approved and signed at the meeting

**5. Chairman's Report**

The Chairman offered thanks to P Mills, who had recently resigned from the council, his commitment to the council over many years had been invaluable.and he would be missed.

The Chairman reported that along with Cllr Withington and Cllr McCarthy, they had attended a HR Training Session. The training was very informative and some additional policies need to be generated.

The new storm drains for the seafront, which were promised many years ago will be installed on the 28th September.

**6. Public Participation Time**

*The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.*

***Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.***

6.1 Report from County Councillor Lucy Shires - available online after the meeting  
Cllr Shires also spoke about the new drains being installed on the Coast Road and that she would remind Highways to let the Gas Terminal know about the works

She then went on to discuss the alarming number of potholes in the area and said that if parishioners encountered any highways problems to report them directly to Norfolk County Council. There is a link to report Highways problems at the bottom of the Parish Council Website

Two representatives from CNC Police were in attendance at the meeting, their links with Norfolk Police continue as before, and they were now at full capacity which meant that they would be carrying out more patrols in the area.

**7. Matters arising from previous meetings**

**To report on progress on items from previous meetings. No decisions may be taken**

7.1 or the rear of Bacton gates - Completed

7.2 TRO - ongoing - Stakeholder Consultation being undertaken

7.3 Additional Drains - Will be installed September 2026

7.3 Levelling Footpath to the Lighthouse - Ongoing

7.4 Footpath Ostend Road - Awaiting more information

**8. Parish and Community Matters**

None

**9. Planning**

To consider and agree responses to planning applications and received updates

None

**10. Finance**

10.1 To consider and agree the bank reconciliation of accounts

Approved

10.2 To receive the budget update

Noted

10.3 To consider and agree the Payments and Receipts

The following payments and receipts were approved

| PAYMENTS   |                             |                                        |         |
|------------|-----------------------------|----------------------------------------|---------|
| Date       | Payable to                  | Description                            | Amount  |
| 15.01.2026 | Nicholsons Garden Machinery | Mower Service - Allotments             | £147.87 |
| 15.01.2026 | Defib Shop                  | Replacment Battery - Coastline Village | £282.00 |
| 25.01.2026 | D Revell                    | Salary                                 | £407.15 |
| 25.02.2026 | D REvell                    | Salary                                 | £407.15 |
| 16.03.2026 | SLCC                        | Memberships                            | £60.00  |
| 09.03.2026 | Kingfisher Cafe             | Breakfast Meeting                      | £43.08  |
| 09.03.2026 | kingfisher Cafe             | Flood Meeing                           | £23.20  |
| 02.03.2026 | NPTS                        | Training                               | £216.00 |
| 16.03.2026 | NPTS                        | Subscription                           | £289.31 |
| 16.03.2026 | D Revell                    | Expenses                               | £29.01  |
| RECEIPTS   |                             |                                        |         |
| 15.01.2026 | Allotment Association       | Allotment Rents                        | £195.00 |

10.4 To consider additional signatories for the Bank

The Council agreed to add two additional signatories to the bank

10.5 To consider any actions regarding the allotment money

It was agreed that any allotment monies received would be kept as earmarked reserves for use for the allotments

**11. Policies, Documents, Communications and Training**

11.1 To consider and agree the Council's Transparency Code

Approved

11.2 To consider and agree the Terms of Reference for the Future Fund Committee

Approved

11.3 To receive update on Assertion 10

Noted

**12. Parish Council Matters**

12.1 To consider and agree holding a community meeting

It was agreed to defer arranging this meeting until after the Transition Meeting

12.2 To consider and agree Planning and Operation-Liaison (Transition) Members

The Council agreed for Cllr Paul, Cllr Withington, Cllr Porter and a Parishioner would make up the members

**13. Events**

13.1 To consider and agree the format for this years Summer Fete

The council agreed that this year's Family Fun Day should be limited to the day time only, Entertainment, stalls etc

**14. To report any other business**

***Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council***

Cllr K Porter reported that the North Walsham Mens Shed would be making a new banner for the Coast Road noticeboard

Cllr Withington reported that the sea wall needed repairs, this information would be passed onto the Coastal Team

It was mentioned that the bin at Walcott Gap has been broken for quite some time, this would be reported to NNDC, discussion were held regarding a parishioner purchasing additional bins for the Coast Road, the Clerk would look into this and report back

**15. Correspondence**

**To consider any correspondence and agree responses thereto**

15.1 Sand Works

The council reported that this issue had been resolved by the Coastal Team

15.2 Dog Signs

The Clerk would make enquiries and report back at the next meeting

15.3 Request from Coastwatch to deliver a presentation

It was agreed to invite Coastwatch to the July meeting

**16. Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 18th May 2026**

**Meeting Closed - 21:15**