

Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888 Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter Clerk: D Revell

8th May 2026

Dear Sir/Madam

You are hereby summoned to attend the **Parish Council Meeting** of Walcott Parish Council to be held at the **Walcott Village Hall** on **18th May 2025, 8:00pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **Election of Chairman**
2. **Election of Vice Chairman**
3. **To receive Apologies for Absence.**
 - 3.1 To consider and agree apologies for absence
4. **Declarations of Interest and requests for dispensations**
 - 4.1 To consider and agree declarations of interest and requests for dispensations
5. **Minutes of previous meetings**
 - 5.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **16th March 2026**
6. **Chairman's Report**
7. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.
8. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken

 - 8.1 TRO - ongoing
 - 8.2 Additional Drains - ongoing

8.3 Levelling Footpath to the Lighthouse

9. Planning

None received

10. Finance

10.1 To consider and agree the bank reconciliation of accounts

10.2 To receive the budget update

10.3 To consider and agree the internal auditors report

10.4 To consider, agree and sign the AGAR

10.5 To consider and agree the dates for the Public Right to Inspect

10.6 To consider and agree any donation requests received

10.7 To consider and agree the Payments and Receipts

10.8 To consider and agree applying for Section 106 monies

10.9 To consider and agree purchasing Dog Signs

11. Policies, Documents, Communications and Training

11.1 To consider and Agree the Council's Sickness and Absence Policy

11.2 To consider and Agree the Council's Employment Grievance Policy

11.3 To consider and Agree the Council's Disciplinary Policy

11.4 To consider and Agree the Council's Equal Opportunities Policy

11.5 To consider and Agree the Council's Health and Safety Policy

11.5 To agree the members of the Employment Committee

12. Events

12.1 To receive an update on the arrangements for the Summer Event

13. Administration

13.1 Generator Service Record

13.2 Notice Board Refurbishment

13.3 Bins

14. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

15. Correspondence

To consider any correspondence and agree responses thereto

16. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 20th July 2026, 7:15, Walcott Village Hall