

Walcott Parish Council

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Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

Minutes of the Parish Council Meeting of Walcott Parish Council held at Walcott Village Hall on **21st September 2026 at 7:15pm**

Present: Cllr Lee, Cllr Paul, Cllr K Porter, Cllr P Porter (Chairman) and Cllr Withington

Public: 4

1. To receive Apologies for Absence.

1.1 To consider and agree apologies for absence

Cllr French - Sabbatical

2. Declarations of Interest and requests for dispensations

2.1 To consider and agree declarations of interest and requests for dispensations

None received

3. Minutes of previous meetings

3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **20th July 2026**

The minutes of the meeting held on the 20th July 2026 were agreed and signed at the meeting

4. Chairman's Report

The Parish Council held an unveiling ceremony for a plaque commemorating the dedicated service to the community of the late WEVA Flood Wardens, Tony Andrews and Fred Woolston. The event was well attended, and the families were very pleased with the ceremony and the way in which Tony and Fred's service was recognised. The event also received positive press coverage.

The Chairman gave her thanks and that of the Council for the hard work and time that Tricia McCarthy had given over many years to the Council and wished her well for the future

The long awaited drains will be installed on the 28th September, although this will cause some disruption on the roads, the benefits will outweigh the inconvenience incurred.

Past flooding of the village was discussed, it is understood that a lot of the new residents are unaware of what to do if flooding occurs, new information leaflets would be circulated shortly

5. Reports from other organisations

5.1 Report from County Councillor Lucy Shires - available online

County Councillor Lucy Shires spoke about the TRO for Walcott and hoped that the information would go out to consultation very soon

LGR has been paused, no further information was available at the time of the meeting. The Mayoral election is still due to take place in 2028

5.2 Report from District Councillor Pauline Porter

District Councillor Pauline Porter spoke briefly about the expected Pay and Display machines to be installed on the Coast Road.

5.3 Report from Civil Nuclear Police and Norfolk Police

The CNC representative sent their apologies and had nothing to report at this time

6. Public Participation Time

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak, and to allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

A parishioner raised the issue of the frequent crashes that had been occurring at the Happisburgh Crossroads, it was also mentioned that there had been several more crashes on other junctions on the B1159 between Walcott and Stalham. County Councillor Lucy Shires was trying to get Highways to look at improving safety along the road and would work with the County Councillor for Stalham on this matter

A report was received that a resident was removing marram grass from the sea wall at Walcott. Concerns were raised that removing the grass could reduce the natural buffer provided by the vegetation, potentially allowing waves and sea spray to travel further across the land during periods of rough weather.

7. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

7.1 TRO - ongoing - Stakeholder Consultation being undertaken - Details are with the Legal Team at NNDC and it was hoped that public consultation would be imminent

7.2 Additional Drains - ongoing - work due 28th September 2026

7.3 Levelling Footpath to the Lighthouse - Cllr Love to update council

7.4 Footpath Ostend Road - Awaiting more information

8. Parish and Community Matters

8.1 To consider and agree whether to apply for a Zebra Crossing

This matter had been considered in the past by the Parish Council, the Clerk would look into the outcome of previous discussions. The item was deferred for six months

9. Planning

To consider and agree responses to planning applications and received updates

None received

10. Finance

10.1 To consider and agree the bank reconciliation of accounts

The bank reconciliation of accounts was agreed by the Council

10.2 To receive the budget update

The budget update was noted

10.3 To note pay increase for the clerk and agree the back pay

The council agreed the pay increase and back pay for the Clerk

10.4 To consider and agree the Payments and Receipts

The following payments and receipts were agreed by the Council

PAYMENTS			
Date	Payable to	Description	Amount
25.07.2026	D Revell	Salary	£415.35
25.08.2026	D Revell	Salary	£415.35
21.07.2026	Trunch PCC	Posters	£24.00
21.07.2026	C J Hoddy	Band	£250.00
21.07.2026	D Revell	Back Pay	£94.42
21.07.2026	D Revell	Expenses	£17.28
RECEIPTS			

11. Policies, Documents, Communications and Training

11.1 To consider and agree the Complaints policy

The Council agreed to adopt the Complaints policy

11.2 To consider and agree the Equal Opportunities policy

The Council agreed to adopt the Equal Opportunities policy

11.3 To consider and agree the Document Retention policy

The Council agreed to adopt the Document Retention policy

11.4 To consider and agree the Council's Financial Regulations

The Council agreed to adopt the Financial Regulations

12. Parish Council Matters

12.1 To receive update from the Future Fund Working Group

No update available, the next meeting would be arranged soon

13. Events

13.1 To receive updates on this year's Summer Fete, held on 29th August 2026

The event was poorly attended, mainly due to the poor weather and the large number of other events taking place on the same day. It was mentioned that Coastline Village residents were going to hold a fete next year and that the Parish Council may like to combine their event with the one at Coastline Village

13.2 To agree dates and format for this year's Light Switch On

It was agreed to hold the Light Switch on event on the 28th November 2026 from 6pm

14. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

The District Council were undertaking repairs to the sea wall from Walcott to Bacton

The Council has two vacancies for Councillors

15. Correspondence

To consider any correspondence and agree responses thereto

15.1 Email regarding council vacancies

The six month rule was explained to the Council

16. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 16th November 2026, 7:15 pm, Walcott Village Hall

Meeting Closed: 20:30