

# WALCOTT PARISH COUNCIL

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You are summoned to attend the next First Meeting of Walcott Parish Council which will be held **at 7.30 pm on Tuesday 13th May 2008 in the Village Hall, Walcott**. The business to be conducted is given below:

Date: May 1st 2008

Martin K Campbell, Clerk

## AGENDA

1. Welcome by Cllr Mrs Lee Walker, NNDC; apologies for absence
2. Procedures
  - 2.1 Election of Chairman; Declaration of Acceptance by the Chairman
  - 2.2 Declaration of Acceptance of office by members
  - 2.3 Election of vice-Chairman
  - 2.4 Representatives – Griffon, any other bodies
3. Declarations of interest
4. Council vacancies
  - 4.1 To consider co-options to the Council for up to four vacancies  
(subject to dispensation being received before the meeting)
  - 4.2 Declaration of Acceptance of Office by co-optees
5. Administration
  - 5.1 To consider the frequency of Ordinary Meetings of the Council
  - 5.2 To consider a procedure for giving responses to the Planning Authority
  - 5.3 To receive a report on the Council's insurance policy
  - 5.4 For members to receive "Interests" forms for submission to the Monitoring Officer
  - 5.5 To consider the responsibilities of the Council
6. Finance
  - 6.1 To confirm the application for a bank account and agree signatories
  - 6.2 To review the funding process for the year 2008-2009 and thereafter
7. Reports
  - 7.1 Clerk's report
  - 7.2 Members' reports

At the close of the meeting the District Councillor, County Councillor and any members of the public present may be invited to raise any matters of concern of interest.