

WALCOTT PARISH COUNCIL

To: _____ .

You are summoned to attend the next Annual Meeting of **Walcott Parish Council** which will be held in the **Village Hall, Walcott on Monday 18th May 2009 at 7.30 pm** (or following the **Annual Parish Meeting**). The business to be conducted is given below:

Date: May 8th 2009

Martin K Campbell, Clerk

A G E N D A

1. Welcome and apologies for absence (* attachment)
2. Procedures
 - 2.1 Election of Chairman; and Declaration of Acceptance by the Chairman
 - 2.2 Election of vice-Chairman
 - 2.3 To agree representatives for the Village Hall Committee, Happing Partnership
3. Declarations of interest
4. Finance
 - 4.1 To appoint the Clerk as Responsible Financial Officer
 - 4.2 To adopt the Accounts for 2008-2009 *
 - 4.3 To approve Sections 1 and 2 of the Annual Return *
 - 4.4 To review and approve the budget for 2009-2010 *
 - 4.5 To appoint Mr K Benford as the Internal Auditor for 2009 *
 - 4.6 To approve the minor adjustment to the Clerk's salary following arbitration
 - 4.7 To approve payments due - NALC subscription - Swintex (HSBC), dog bin
- Village Hall hire fees - NNDC, dog bin collections - any other payments
5. To approve the minutes of the Ordinary Meeting held on March 16th 2009.
6. Matters arising (for information purposes)
 - 6.1 Village Sign
 - 6.2 Walcott seafront issues
 - 6.3 Coastline Village dogbin
7. Planning
 - 7.1 Walcott Village hall, condensing units (20090342)
 - 7.2 Mr S Kinsey, appeal of refusal, Whites Farm (20081662)
8. Allotments
 - 8.1 To consider and approve the Lease Agreement from the landlord
 - 8.2 To consider and agree a Tenancy Agreement *, rents, other necessary decisions
9. To vote for a candidate to represent the N Norfolk parishes at NALC
10. Reports
 - 10.1 Clerk's report
 - 10.2 Members' reports