

# WALCOTT PARISH COUNCIL

## Minutes of the Annual Meeting of the Council held on Tuesday 4th May 2010 in the Village Hall, Walcott

Present: T Brown, J Deakin, V R Gardner, P I Howard, P McCarthy, T Love (Chairman), K Porter ,  
K Reades, D Sanderson; in attendance Cllrs P Morse (NCC) , L walker (NNDC) and x  
parishioners.

1. The Chairman welcomed all present to the meeting with apologies from

### 2. Procedures

2.1 Election of Chairman; T Love was nominated by and seconded by ; J Deakin was  
nominated by and seconded by ; following a vote, T Love was re-elected Chairman; the  
Chairman signed his Declaration of Acceptance.

2.2 Election of vice-Chairman; J Deakin was nominated by and elected nemcon.

2.3 The Council agreed the following as representatives:

Village Hall Committee - VG

; Happing Partnership – VG, KR

3. Declarations of interest – TL re payment (item 4.6)

### 4. Finance

4.1 To adopt the Accounts for 2009-2010- these had been circulated to members and  
following explanation and discussion were adopted, proposer , all in favour. The  
Cashbook was signed by the Chairman and RFO.

4.2 To approve Sections 1 and 2 of the Annual Return 2010 - these had been circulated to  
members and following explanation were approved, proposer , all in favour. Both were  
signed by the Chairman and Clerk.

4.3 To review and approve the budget for 2010-2011 - this had been circulated to  
members and following discussion was approved, subject to future debate, proposer , all  
in favour.

4.4 Internal Auditor - Mr K Benford was re-appointed as the Internal Auditor for 2010,  
proposer , all in favour.

4.5 To re-appoint the Clerk as Responsible Financial Officer

4.6 To approve payments due: - NALC subscription - Insurance premium  
- NNDC, dog bin collections - T Love, allotment rent - any other payments

5. To approve the minutes of the Ordinary Meeting held on March 15<sup>th</sup> 2010.

6. Matters arising (for information purposes)

6.1 NCC Highways matters

6.2 Coastline Village bus shelter

6.3 Bottle bank site

# WALCOTT PARISH COUNCIL

## 7. Planning

## 8. Reports

8.1 Clerk's report

8.2 Members' reports; allotments

## 3. Declarations of interest – TL in respect of item 8.

## 4. Finance

4.1 Responsible Financial Officer – proposed by PH, the Clerk was appointed Responsible Financial Officer.

4.2 Accounts for 2008-2009 - 4.3 Sections 1 and 2 of the Annual Return - 4.4 Budget review for 2009-2010

4.5 Internal Auditor - Mr K Benford was appointed as the Internal Auditor for 2009, proposer PH, all in favour.

4. Clerk's salary - The Council accepted the small adjustment to the Clerk's salary following an arbitration decision, proposer JD, all in favour, and the amendment instruction to the bank was signed.

4.7 The following payments were approved, proposer VG, all in favour:

- NALC subscription	£140.24	(cheque 0009)
- Swintex (HSBC), dog bin	£63.48	(0010)
- Walcott Village Hall, hire fees	£80.00	(0011)
- NNDC, dog bin collections	£466.44	(0012)

The cheques were signed.

5. The minutes of the Ordinary Meeting held on March 16<sup>th</sup> 2009 were approved, proposer JD, all in favour and signed.

18.05.09

page 2

## 6. Matters arising

6.1 Village Sign – the meeting adjourned for a site meeting at the pond and on resumption it was confirmed that TL would the move; JD offered to keep its surround trimmed.

6.2 Walcott seafront issues – one new 'summer dog sign' had been installed and the other was awaited.

6.3 Coastline Village dogbin – this had been delivered and installed; thanks to Mr Judge.

## 7. Planning

7.1 Walcott Village Hall, condensers (20090342) – the Council supported the application.

7.2 Mr S Kinsey, appeal of refusal, Whites Farm (20081662) – the Council had no objection to the appeal.

## 8. Allotments (JD took the Chair for this item)

# WALCOTT PARISH COUNCIL

8.1 To consider and approve the Lease Agreement from the landlord – the working party had met and DS advised that the broad terms were agreed, and subject to the TL’s request to leave the notice period at 6 months, the document would be brought to the next meeting for approval and signature.

8.2 To consider and agree a Tenancy Agreement , rents, other necessary decisions – DS advised that the working party had finalised the tenancy agreement and subject to the re-insertion of the livestock provision this was agreed, proposer PMcC, all in favour. TL was requested to provide a temporary water bowser, if possible. DS agreed to be the councillor with special responsibility for the allotments; he passed over £120 for the Clerk to bank, being initial payments from allotment holders. Agreements would be issued after the lease had been signed.

JD adjourned the meeting and the Council heard a request for a safe off-road turning area. The meeting resumed with TL in the Chair.

9. Representative for the N Norfolk parishes at NALC - the Council decided to take no action.

## 10. Reports

10.1 Clerk’s report – the Clerk asked for the Council’s view on the complaint to NNDC by Stalham TC over the LDF consultation; no action would be taken. Following R Teece’s resignation a ‘casual vacancy’ notice had been posted. The next meeting would be on Monday July 20<sup>th</sup> in the Coastline Village Hall.

10.2 Councillors’ reports - PH had attended the gas site liaison committee and advised that site visits for councillors will be arranged. TL expressed his disappointment over the recent road resurfacing and JD asked why the white lining had been done before the resurfacing and then repeated. The Clerk would contact NCC. JD asked if Walcott can be considered for a ‘blue flag’, which the Clerk would enquire about.

In open meeting beach pollution and steps access to it was raised, as well as a missing lifebuoy at the Coastline Village. The Clerk would contact NNDC. A hole in the road at the coastline Village would be referred to NCC. The meeting closed at 21.35.

Signed:..... Chairman Date: .....