

WALCOTT PARISH COUNCIL

To: _____ .

You are summoned to attend the **Annual Meeting of Walcott Parish Council** which will be held in the **Village Hall, Walcott on Monday 4th May 2010 at 7.30 pm** *(or following the Annual Parish Meeting)*. The business to be conducted is given below:

Date: April 22nd 2010

Martin K Campbell, Clerk

A G E N D A

1. Welcome and apologies for absence (* attachment)
2. Procedures
 - 2.1 Election of Chairman; and Declaration of Acceptance by the Chairman
 - 2.2 Election of vice-Chairman
 - 2.3 To agree representatives for the Village Hall Committee, Happing Partnership
3. Declarations of interest
4. Finance
 - 4.1 To adopt the Accounts for 2009-2010 *
 - 4.2 To approve Sections 1 and 2 of the Annual Return 2010 *
 - 4.3 To review and approve the budget for 2010-2011 *
 - 4.4 To re-appoint Mr K Benford as the Internal Auditor for 2010
 - 4.5 To re-appoint the Clerk as Responsible Financial Officer
 - 4.6 To approve payments due:
 - NALC subscription
 - Insurance premium
 - NNDC, dog bin collections
 - T Love, allotment rent
 - any other payments
5. To approve the minutes of the Ordinary Meeting held on March 15th 2010.
6. Matters arising (for information purposes)
 - 6.1 NCC Highways matters
 - 6.2 Coastline Village bus shelter
 - 6.3 Bottle bank site
7. Planning
8. Reports
 - 8.1 Clerk's report
 - 8.2 Members' reports; allotments