

WALCOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Walcott Parish Council held on Monday 11th September 2017 in the Coastline Village Hall, Walcott

Present: G French, King, T Love, K Porter, P Porter (Chairman), J Ransom
and 2 members of the public.

1. The Chairman welcomed all those present. Apologies were received from J Husselbee, P McCarthy, Cllr E Seward (NCC) and Cllr L Walker (NNDC)
2. Declarations of interest – TL re footpaths; GF re car parking; KP re payments.
3. The minutes of the Ordinary Meeting of the Council held on Monday 17th July 2017 were approved, proposer KP, and signed.
4. Matters arising
 - 4.1 NCC; highways matters – current highways issues had been passed to NCC and they were reviewing the verge cutting schedule; the Clerk would check with JE re yellow lines.
 - 4.2 NCC; footpaths – nil further
 - 4.3 Village sign restoration – item deferred to await input from PMcC, JH and JE.
 - 4.4 New seat at Walcott Gap – this had been installed and the Clerk had received the Licence for it from NNDC. *Town and Country* wished to publicise the commemoration.
 - 4.5 Allotments – the Clerk had written to one tenant about the need to cultivate the plot – he had been given until the end of September to comply.
 - 4.6 Generator at the Lighthouse PH – the project was nearing final completion, with the installation, connection, agreement and Big Society final report all concluded, subject to the presentation of financial records for NNDC.
5. Planning – The Paddocks, Coast Road, Walcott, farm buildings to 3 dwellings (17/1292 & 17/1298) – members considered the application and asked the Clerk to submit ‘no objection’.
6. Finance
 - 6.1 Finance Report - the Clerk confirmed that the External Audit had been completed with no items for the Council’s consideration; the Notice of Conclusion had been posted. He had submitted an application for this year’s Transparency Code grant (£279) which he understood may be the last. The VAT repayment had been received. The second quarter PAYE payment to HMRC would be due before the next meeting.
 - 6.2 To consider the Council’s approach to the ‘landscaping’ fund raising - this was discussed and the Council decided to defer any decision.

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6.3 The following payments due were approved by the Council, proposer CK, all in favour:

- Renosteel, new seat	£930.00	(cheque 0164) *
- K Porter, domain names renewal	£26.84	(0165) *
- Plummer, generator connection	£2663.41	(0166) *
- Mazars, audit fee	£120.00	(0167)
- Clerk's expenses (Mar-Aug)	£266.82	(0168)
- Ladywell A/c servs, paye	£72.00	(0169)
- HMRC, paye	£163.80	(0170)

The cheques were signed. (* signed outside the meeting)

7. Council business

7.1 To consider the need for additional parking in Walcott in peak periods – the Council discussed the issue agreeing that additional parking was needed at peak times.

The Chairman adjourned the meeting for open discussion and a number of options were explored, along with their suitability and benefits as an amenity, which would almost certainly require planning permission. The potential impact of the 'landscaping' project was raised.

When the meeting resumed the Council agreed that it would support the creation of additional parking and consult with the NNDC over its provision as a first step.

7.2 To consider working up a proposal for additional drains on the coast road – the original working party (TL/PP/GF along with R Goodliffe [NNDC], Cllr ES [NCC] and the highways engineer) would reconvene to agree the extent of the extension needed to the existing drainage system which had worked effectively.

8. Reports

8.1 Clerk's report – the Clerk advised his holiday dates. The Clerk advised that he would be attending training sessions in October and November to ensure the Council is compliant when the new General Data Protection Regulations are brought in next year and to better understand the Council's need to have HR and other policies in place.

8.2 Member's reports (inc recommendations for village developments/projects) –

JR asked the Clerk to send a letter of thanks to the MODP following the open evening for councillors.

KP asked to attend a General Data Protection Regulations course.

There was no further business and the meeting closed at 20.05.

Signed: Chairman

Date: November 2017