

# WALCOTT PARISH COUNCIL

## Minutes of the Annual Meeting of the Walcott Parish Council held on Monday 15th May 2017 in the Village Hall, Walcott

Present: J East, G French, C King, T Love, P McCarthy K Porter, P Porter (Chairman), J Ransom;  
in attendance Cllr E Seward (NCC) [p/time] and one member of the public.

1. The Chairman welcomed all those present. Apologies were accepted from J Husselbee and Cllr L Walker (NNDC)

2. Procedural items:

2.1 Election of Chairman - P Porter was as proposed as Chairman by T Love, seconded by C King. J Ransom was as proposed as Chairman by P McCarthy, seconded by J East.

Following a ballot conducted by the Clerk P Porter received a majority of votes and was elected Chairman.

2.2 Declaration of Acceptance by Chairman; P Porter signed her Declaration of Acceptance.

2.3 Election of vice-Chairman - following a proposal by P Porter, T Love was elected vice-Chairman nemcon.

2.4 Representatives were agreed for:

Allotments: TL

Village Hall Cttee: JE

Gas Site Liaison Cttee: PP

Overstrand group: PP, CK

3. Declarations of interest - none

4. Finance

4.1 Accounts for 2016-2017 – these had been circulated to members and following explanation were agreed nemcon, proposer JE, then signed. The Cashbook was signed by the Chairman and Responsible Financial Officer.

4.2 To receive the report of the Internal Auditor and approve Sections 1 and 2 of the Annual Return 2017 - the Clerk had arranged the audit and the report would be placed on circulation; Section 4 of the Annual Return had been signed off, so the Council approved Section 1 of the Annual Return, proposer PMcC, all agreed; then, the Council approved Section 2 of the Annual Return, proposer GF, all agreed.

4.3 To review and approve the Budget for 2017-2018 - this had been circulated to members and following explanation was agreed nemcon, proposer GF.

4.4 Internal Auditor – the Council re-appointed Mrs R Calvert as Internal auditor for 2017-18, proposer PMcC, agreed nemcon.

4.5 Responsible Financial Officer - the Council re-appointed the Clerk as Responsible Financial Officer for 2017-18, proposer CK, agreed nemcon.

4.6 Purchase/installation of seat at Walcott Gap (Neville) – the Clerk had received a quote from Renosteel for £775 +vat which was accepted, proposer JE, all agreed.

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4.7 The following payments due were approved by the Council, proposer CK with all in favour:

- NALC subscription	£156.64	(cheque 0158)
- Ms R Calvert, internal audit fee	£40.00	(0159)

The cheques were signed.

5. The minutes of the Ordinary Meeting of the Council held on March 20th 2017 were approved, proposer GF, and signed.

## 6. Matters arising

6.1 NCC - highways matters – nil further; the Clerk would pass on the locations of potholes, and missing sign on Ostend Road to NCC.

6.2 NCC - footpaths – the Clerk had received a letter about the path past the Lighthouse PH towards the Church, which he would place on circulation for discussion at a future meeting.

6.3 Village sign restoration – the Clerk and Chairman had received calls about this and would follow up the contacts.

6.4 Generator project – this is now in situ; the original working party agreed to work with the Clerk to establish an agreement with the Lighthouse PH and to assess what additional funding is required.

## 7. Planning

7.1 Removal of holiday restriction, 4 Beaumont Place (17/0134) – application refused

7.2 Outbuildings, Shemara, The Crescent (17/0147 – application permitted

## 8. Reports

8.1 Clerk's report – the Clerk advised that there was a further chance to find out about the Vattenfall Project at Bacton Village Hall on June 12<sup>th</sup> at 6.00 pm. He advised his holiday dates.

8.2 Member's reports (inc recommendations for village developments/projects)

KP suggested the Clerk ascertain if the Council had to change its data protection protocols.

JE considered the footpath (coastal path) between Ostend and Walcott was in poor condition, being worst near Archibald Road – the Clerk would pass this to NCC, with a request for liaison with English Nature.

TL was very concerned about the alexanders on local roads, which the Clerk would pass on to NCC. TL wondered if other parishes had taken specific action to deal with the problem.

There was no further business and the meeting closed at 20.45

Signed: ..... Chairman

Date: ..... July 2017