

WALCOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Walcott Parish Council held on Monday 18th July 2016 in the Coastline Village Hall, Walcott

Present: J East, G French, C King, K Porter, P Porter (Chairman), T Love;
in attendance: Cllrs E Seward (NCC) [p-time], and 6 members of the public.

1. The Chairman welcomed all those present. Apologies were received from J Husselbee, P McCarthy, J Ransom and PCSO E Biglin.

2. Declarations of interest – none

The meeting was adjourned to hear first from Cllr ES who talked about verge cutting by NCC which was being undertaken; he told the Council the current position on 'landscaping' at the Bacton Gas site and advised that there was consultation ongoing on the proposal for a mayor. The Boundary Commission had recommended that NNDC reduce the number of councillors from 48 to 40. From the public there was a question about jet skiing launch sites which, kindly, ES undertook to investigate and there was further comment about other schemes awaited to mitigate the effect of coastal erosion. The meeting discussed the position of the project to position a generator at the Lighthouse PH. PP thanked ES for attending.

Roger Bean, a local historian sought the Council's approval in his bid to seek a permanent memorial for a fallen USAF airman from WW2 whose aircraft crashed in Walcott. He sought to have a road renamed and he was urged to contact NNDC (Street Naming) for guidance on this.

George Cooper told the Council about his role as first responder in Walcott and asked for their support to fund a second volunteer, as the equipment carried cost around £1700. The Clerk would place this on the next agenda. The meeting resumed.

3. The minutes of the Annual Parish Meeting were approved, and signed, proposer KP, all in favour; and the Annual Meeting of the Council held on May 16th 2016 were approved, and signed, proposer GF, all in favour.

4. Matters arising

4.1 NCC - highways matters/speed checks – footpaths – nil further.

4.2 NNDC – nil further

4.3 Village sign – JE agreed to consider an alternative method of restoration.

4.4 Generator at Lighthouse PH – the Council reflected on all the public comment and discussed at length both benefits and risks, deciding by a majority to proceed with the project, with PP, KP TL and GF working on the detail.

4.5 Marine Conservation Society – (litter picking); the Clerk had been in touch with Michelle Duddy and a supplier and had obtained a pro forma invoice for payment under item 6.4 (5 pickers and two bag rings)

5. Planning

5.1 Mr Mrs A Robinson, replacement bungalow, The Glen, Helena Road (16/0277) – application permitted.

WALCOTT PARISH COUNCIL

18.07.16

page 2

5.2 Mrs G Meale, 3-bay cart lodge garage, Hayfield Cottage, Walcott Green (16/0514) – the Council had no objection and the application is permitted,

5.3 Removal of seasonal occupancy restriction, 6 Spindrift, Seaview Crescent (16/0567)- the Council supports the application, and the application is permitted.

5.4 Mr Mrs Peatfield, extensions, Sealand, Coast Road (16/0829) – on circulation.

5.5 D & J Love, variation of condition at Walcott Hall for 15/0386 (16/0210) – application permitted.

6. Finance

6.1 Finance Report – the Clerk had received a note of thanks from Bacton pc for the Multisports donation; he had submitted the Annual Return and posted Section 1 & 2 with the Electors' Notice; he had since dealt with their queries during the audit. The Clerk had made the Declaration of Compliance to the Pensions Regulator and this had been acknowledged.

6.2 New rates of pay for the Clerk – the briefing document had been circulated to members and the Clerk explained the adjustments (1% this year and 1% next year); the standing order mandate would need to change. These changes were approved by the Council, proposer KP, all in favour and a new bank mandate was signed.

The Clerk expanded on the changes to Parish Council administration over the last few years, particularly in respect of the Internet and website, the Information Commissioner, PAYE, the Pensions Regulator and the Transparency Code.

6.3 To further consider the internal audit report - – this had been circulated to members and the Council were content that the following would be addressed over the coming months:

risk assessment – complaints, grievance and disciplinary policies

The Clerk would liaise with JH and KP to develop a management audit process.

6.4 The Chairman explained the need for a £30 grant to the Coastal Parishes Forum and this was agreed by the Council, along with the following payments due, proposer KP, with all in favour:

- NNDC, dog bin emptying	£580.32	(cheque 0141)
- Came & Company, annual insurance	£320.97	(0142)
- The Bell Brush Co, beach litter equipment	£69.12	(0143)
- NNDC, annual report printing	£40.80	(0144)

The cheques were signed.

7. Reports

7.1 Allotments, Village Hall – allotments are fully used with one vacancy.

7.2 Clerk's report – the Annual Report had been prepared and the Clerk thanked PMcC for her assistance in its distribution to all households. He read the brief report from the PCSO including policing priorities. He had received a request from Helena Road Residents for the bus stop on the coast road to be re-positioned, so this would be placed on the next agenda to allow the Council to take a view before submitting any request to NCC.

7.3 Chairman's and Members' reports - no further reports.

The meeting closed at 21.00.

Signed: Chairman

Date: September 2016