

WALCOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Walcott Parish Council held on Monday 19th March 2018 in the Coastline Village Hall, Walcott

Present: C King, T Love, K Porter, P Porter (Chairman);
in attendance: Cllr E Seward (NCC) – [p/time], and three members of the public.

1. The Chairman welcomed all those present. Apologies were received from G French, J Husselbee, P McCarthy, J Ransom and Cllr L Walker (NNDC). The Clerk explained that J East had not attended any meetings in the six months commencing with the September 11th 2017 meeting and therefore had ceased automatically to be a member of the Council. He would advise NNDC.

2. Declarations of interest - none

3. The minutes of the Ordinary Meeting of the Council held on Monday 15th January 2018 were approved and signed.

4. Matters arising

4.1 NCC; highways matters – nil further

4.2 NCC; footpaths – nil further

4.3 Village sign restoration – the Clerk had posted the advertisement seeking designs on the notice boards and website with no response as yet.

4.4 NNDC issues; the Clerk had relayed the Council's view on land at the toilets and on sandscaping further information is awaited.

5. Planning – no business

6. Finance

6.1 Finance Report - the Clerk advised that he had attended a course on 'end-of-year' procedures which will alter again this year. He explained that a small amendment was required to the salary Standing Order to reconcile the 12 monthly payments with the payslips. The latest bank statement was initialled by the Chairman.

6.2 The following payments due were approved by the Council with all in favour, proposer KP, all in favour:

- Clerk's expenses (Sept-Feb)	£167.13	(0177)
- HMRC, paye	£163.80	(0178)

The cheques were signed and the Clerk's February and March payslips were initialled, along with the amended standing order instruction. The Clerk was asked to place 'quarterly pay' on a future agenda.

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7. Reports

7.1 Clerk's report – the Clerk provided an update but further advice is awaited on the introduction of GDPR; he intended to enrol on another GDPR course. He gave the new date for the next Bacton Gas site liaison committee. He had been given a name of a Happisburgh resident interested in joining any Speedwatch group. He read the Shell site update bulletin. He advised his holiday dates.

Cllr E Seward (NCC) and Nicky Debbage (NNDC) had joined the meeting so the Chairman adjourned the meeting for speakers' contributions and public participation.

Cllr ES advised that the tender for additional drains on the coast road are about to be issued; planning consents for the landscaping project should be progressed in early summer; the recent cold weather had cost NCC £800k extra; from 1.4.18 Worstead recycling site will charge for DIY waste.

Nicky Debbage (NNDC) addressed the meeting and gave an update on Community Housing with the potential for a development in Walcott, giving, perhaps, twelve new dwellings. The options on how to achieve this were explored and the Council felt that initial views should be sought from the parish at the APM in May. ND agreed to provide a flyer to promote the APM/new housing potential.

In public participation the Council heard about the difficulty a resident was having to re-establish additional parking on his land. He was guided to seek the support and help of the District Councillor. The meeting resumed.

7.2 Member's reports (inc recommendations for village developments/projects)

TL reported on the increasing number of potholes in Walcott highlighting John Reid Way and the area around The Rookery; other areas are affected as well.

In the absence of members of the public -

Part 2 Business – Clerk's contract (to approve updated version including any new terms)

A draft contract had been circulated to members and the Clerk gave advice on pensions and insurance, advising of the existence of a Certificate of Employer's Liability Insurance, and the Pensions Regulator's acknowledgement of Declaration of Compliance. No pension is payable. The Council was agreed that a new contract should be prepared for signature incorporating a salary at NJC spine point 22 (no change), and the model Disciplinary and Grievance procedures. CK proposed a revised office allowance of £50 per month, carried.

The meeting closed at 21.00.

Signed: Chairman

Date: May 2018