WALCOTT PARISH COUNCIL

ANNUAL MEETING of WALCOTT PARISH COUNCIL – Monday 21st May 2018 at 7.30pm

Village Hall, Walcott

A G E N D A *attachment for members* *

1. Welcome and apologies for absence

2. Procedural items: 2.1 Election of Chairman 2.2 Declaration of Acceptance by Chairman
2.3 Election of vice-Chairman 2.4 To agree responsibilities for:
Council compliance (2 members), Allotments, Village Hall Ctte, Gas Site Liaison Cttee, Sandscaping Liaison

3. Declarations of interest

4. Finance:
4.1 To adopt the Accounts for 2017-2018 *
4.2 To approve and sign the AGAR Certificate of Exemption *
4.3 To receive the Annual Report of the Internal Auditor 2017/18; and *
approve Section 1 of the Annual Governance Statement 2017/18, then *
approve Section 2 Accounting statements 2017/18 *
4.4 To re-appoint Mrs R Calvert as the Internal Auditor for 2018-19
4.5 To re-appoint the Clerk as Responsible Financial Officer
4.6 To review and approve the budget for 2018-2019 *
4.7 To approve payments due: - Mr R Calvert, internal audit
- NALC, subscription - any other payments due (inc Clerk's pay)
4.8 To approve the Standing Order amendments for the Clerk's pay and confirm the salary adjustments as given in the National Salary Award 2018

5. Approval of the minutes of the Ordinary Meeting of the Council held on March 19th 2018

6. Matters arising (for information purposes)
6.1 NCC Highways matters
6.2 Footpaths

7. Council business
7.1 Planning business
7.1 To ask the Chairman sign the Clerk's revised contract as agreed at the March meeting
7.2 To adopt the Walcott Parish Council's GDPR Policy
7.3 To consider the co-option of a councillor to fill the vacancy

8. Reports 8.1 Clerk's report 8.2 Member's reports (inc recommendations)