

WALCOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Walcott Parish Council held on Monday 16th July 2018 in the Coastline Village Hall, Walcott

Present: G French, J Howell, C King, T Love, K Porter, P Porter (Chairman), J Ransom;
in attendance: Cllr E Seward (NCC) – [p/time] and 15 members of the public.

1. The Chairman welcomed all those present. Apologies were received from J Husselbee, P McCarthy.

2. Declarations of interest – GF re item 7; TL re item 4.4 (housing)

3. The minutes of the Annual Parish Meeting held on Monday 21st May 2018 were approved and signed, proposer KP; and the minutes of the Annual Meeting of the Council held on Monday 21st May 2018 were approved and signed, proposer GF.

4. Matters arising

4.1 NCC; highways matters –

The Clerk had been advised that the parish partnership scheme would be operating again this year with NCC's closing date December 7th.

4.2 NCC; footpaths – nil further

4.3 Village sign restoration – the working party to consider this would be reformed to include JR and J Howell.

4.4 NNDC issues; sandscaping/housing; a second meeting on sandscaping liaison is being arranged. NNDC are to host an information session in Walcott about community housing opportunities; members would support any advertising of the event.

The meeting was adjourned for public participation and it was pointed out that the revetment at Ostend Gap was badly damaged. Cllr ES talked about NCC business including progress with the coast road drainage extension, the Vattenfall project, NCC finances, recycling centres and household waste issues. The meeting resumed.

5. Planning

(Local Plan update) The Clerk had been advised that the timetable had been revised and that further consultation would start in January/February 2019. This would include recommendations on green spaces following a new study.

6. Finance

6.1 Finance Report - the Clerk presented the most recent bank statements which were initialled by the Chairman. There were no items of income to report.

6.2 To consider the Internal Audit report and any actions to be taken – the Clerk addressed the points made and indicated those he felt can be actioned to improve information and transparency. Following a proposal by CK the Council agreed that the Clerk implement the

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changes suggested to improve transparency; also minuting the budget review in November as 'the latest proposal'.

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6.3 To consider a request for 'first responder' support – the Council considered the request and an initial proposal was made to make a £500 grant, which was countered by a proposal from TL to make the grant £200 which was carried.

6.4 The following payments due were approved by the Council with all in favour, proposer CK, all in favour:

- NNDC, annual report printing	£47.60	(cheque 0181)
- HMRC paye	£175.20	(0182)
- Came & Company, annual insurance	£398.25	(0183)
- Clerk's payslips	(June £251.86), (July £251.66)	(SO)

The cheques were signed.

The meeting was adjourned to allow comment on the need for allotment holders to have their own insurance. It was pointed out that the Council has 3rd party insurance which covers its liabilities in including the allotments, but tenants may avail themselves of additional personal cover through the Allotments Society. The Council would alert allotment holders to this arrangement to ensure they all were aware of this facility. The meeting resumed.

7. Council Business

7.1 To consider the need for future additional car parking – the Council reviewed previous ideas and realised that at peak times there would be a need for off road parking – other nearby coastal villages do also experience the problems. Happisburgh is understood to require additional parking so the matter needs further discussion. PP offered to talk with senior NNDC members to see if a coordinated approach could be a way forward.

8. Reports

8.1 Clerk's report – the Clerk gave the report from Shell on gas site activity; he confirmed that he was planning for a GDPR training evening for all councillors in conjunction with other nearby councils.

8.2 Member's reports (inc recommendations for village developments/projects) –

PP reported on the recent Coastal Forum field trip including issues around coastal erosion at Trimmingham.

JR enquired if any planning applications are in the pipeline – none currently

GF reported that the webcam is out of service so he undertook to contact NNDC to see if it can be maintained regularly.

The meeting closed at 20.15

Signed: Chairman

Date: September 2018