**Minutes of the Ordinary Meeting of the Walcott Parish Council**

held on Monday 21st January 2019 in the Coastline Village Hall, Walcott

 Present: G French, J Howell, C King, T Love, P McCarthy, K Porter, P Porter (Chairman), J Ransom; in attendance: Cllr E Seward (NCC) – [p/time] and two members of the public.

1. The Chairman welcomed all those present. Apologies were received from J Husselbee.

2. Declarations of interest – none.

3. The minutes of the Ordinary Meeting of the Council held on Monday 19th November 2018 were approved and signed, proposer KP.

4. Matters arising

 4.1 NCC; highways matters – NCC had advised a repair to a reported damaged drain near Archibald Road.

*The meeting was adjourned to allow public participation and members were please that the new drains on the coast road are working well, although more of them are being suggested for even better effect. The Clerk was asked to write a letter of thanks to NCC for their efforts during the recent tide surge. Cllr ES (NCC) reported on the funding package for bus service 34 and explained the procedure for complaints when it does not arrive. He advised that budget setting was a priority for NCC and a 2.9% increase was likely. The Local Plan at NNDC was nearing completion. The meeting resumed.*

 4.2 NCC; footpaths – nil further.

 4.3 Village sign restoration/location – NNDC had indicated that placement on the footway would be considered provide the formal application with details was made. The working group would meet and report.

 4.4 NNDC issues – the Chairman reported on the recent ‘sandscaping’ meeting and the work at Walcott is expected at the end of July until mid-August.

5. Planning

5.1 Malthouse Cottage, Ostend Road (NMA/17/0065) – the Council has no objection.

 5.2 Any other planning business - members were reminded that responses to consultations can only be submitted if members reply to the Clerk.

6. Finance

 6.1 Finance Report - there were no income items to report and the latest bank statements were initialled by the Chairman.

 6.2 To consider any grants for local organisations – the Council had received a request for support from NNCT and they decided to award £100, proposer TL, all in favour.

6.3 To approve the Clerk’s salary review for April 1st 2019 - NALC had confirmed the Clerks’ pay award for 2019; the increase is 2.5%. The Council confirmed the uprating with no change to the 5½ hours per week on spine point 22, proposer GF, all agreed.

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6.4 To consider support needed by the Council in 2019 (Norfolk ALC, Norfolk PTS) – the Council reviewed the differences in the services and decided to be members of both in 2019, proposer PMcC, all agreed.

 6.5 The following payments due were approved by the Council, proposer KP, all in favour:

 - HMRC, paye £175.40 (cheque 0192)

- Clerk’s pay (Dec,Jan) £251.86, £251.86 SO’s

The cheque was signed.

7. Walcott car parking

7.1 To receive a briefing on from the working group - the Chairman and Clerk gave an update of progress since the last meeting with a site identified, a landowner willing to sell/lease, positive signs from NNDC on planning and a civil engineer who can undertake the project work.

7.2 To determine any issues associated with and to progress the project - the Council reviewed the next steps and resolved the following:

The Council would pursue the purchase option, proposer PMcC, all agreed. The Clerk would progress this.

The Council would appoint the Civil Engineer who had undertaken the Happisburgh car park for costings and design, proposer PMcC, all agreed.

The Council would proceed to submit a planning application, with the Civil engineer as agent, proposer PMcC, all agreed.

The Council would proceed to a draft purchase agreement, proposer PMcC, all agreed.

The working party would consider and submit requests/letters for funding once the estimated costs are known.

8. Reports

 8.1 Clerk’s report - the Clerk asked members if any were interested in supporting the Norfolk Local Access Forum; he confirmed the dates for meetings in 2019 are:

 **March 18th – May 13th** (note date change) **– July 15th – September 16th – November 18th.** The Clerk advised the Council that he had been approached by a potential volunteer dog wardedn and would place notice on the website advising contact with Environmental Health at NNDC.

 8.2 Member’s reports (inc recommendations for village developments/projects)

 GF expressed his concern that the recent road closure should not be repeated at every high tide.

 KP asked members to monitor the website and advise the Clerk or himself when updating was needed.

 PP had attended the recent planning committee at NNDC and was disappointed that Walcott had not submitted a comment on the sandscaping application through insufficient comment.

With no other business the meeting closed at 20.35.

Signed: ................................... Chairman Date: ......... March 2019