

WALCOTT PARISH COUNCIL

Minutes of the Ordinary Meeting of the Walcott Parish Council

held on Monday 18th March 2019 in the Coastline Village Hall, Walcott

Present: G French, T Love, K Porter, P Porter (Chairman), J Ransom and three members of the public.

1. The Chairman welcomed all those present. Apologies were received from J Husselbee, P McCarthy and Cllr E Seward (NCC).

2. Declarations of interest – none.

3. The minutes of the Ordinary Meeting of the Council held on Monday 21st January 2019 were approved and signed, proposer KP.

4. Matters arising

4.1 NCC; highways matters – the NCC Executive Director had acknowledged the Council's gratitude for his staff's work at Walcott during the January tidal surge. The Clerk had contacted NCC about potholes near the coast road-Ostend Road junction – repairs had been scheduled.

4.2 NCC; footpaths – nil further.

4.3 Village sign restoration/location – nil further but a view was expressed that the sign should name the village as Walcott-on-sea.

4.4 NNDC issues – nil further.

The meeting was adjourned to allow public participation and the Council was asked to support the need for better street signage on Ostend Place. The Clerk would check the position with NNDC since the road is private. There was a request to regularise the transfer from one allotment holder to the next to ensure previous possessions were removed. The Clerk would write to the outgoing tenant. The meeting resumed.

5. Planning– no business

6. Finance

6.1 Finance Report - the Pensions Regulator had acknowledged the Council's 're-declaration' as is required.; the latest bank statements were initialled by the Chairman.

6.2 To approve and sign amendments to bank standing orders for the Clerk's salary – the Clerk presented two standing order change letters for the March and April Standing Orders, which were signed.

6.3 The following payments due were approved by the Council, proposer KP, all in favour:

- NNCT, grant	£100.00	(cheque 0193)
- Clerk's expenses (Sep – Feb)	£204.06	(0194)
- HMRC, paye	£175.40	(0195)
- Clerk's pay (Feb,Mar)	£251.86, £251.66	SO's

The cheques were signed.

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7. Walcott car parking

7.1 To receive a briefing on from the working group - the Chairman and Clerk gave an update of progress since the last meeting with negotiations continuing, the need for legal representation and the work of the civil engineer to plan the car park and submit a planning application. Funding sources contacted were reported.

7.2 To determine any issues associated with and to progress the project - the Council reviewed the next steps and resolved the following:

The Clerk would approach a local solicitor to obtain representation for the Council in the land purchase, all agreed.

The Council would pay for a planning application, when submitted, proposer PP, all agreed.

The Council determined that the car park facility would be on a 'free parking' basis, proposer PP, all agreed.

The working party would continue monitor all progress.

8. Reports

8.1 Clerk's report - the Clerk read the report from the County Councillor; then reminded members that about the election timetable he had relayed from NNDC. The APM would precede the First Meeting of the Council on May 13th 2019. He had been notified of a new regulation affecting the Council's website which would relate to mobile and disability access. He gave his holiday dates.

8.2 Member's reports (inc recommendations for village developments/projects)

PP had attended the Coastal Forum, covering the Deep History Coast project to boost tourism in N Norfolk.

KP advised that the website need updating as some areas were not correct; he referred to the upgrade needed and a different approach to members contact details.

JR asked about the progress of the Community Housing scheme.

KP asked that the next meeting include an agenda item to discuss the Council's grant/subscription policy.

With no other business the meeting closed at 20.35.

Signed: Chairman

Date: May 2019