**Minutes of the Ordinary Meeting of the Walcott Parish Council**

held on Monday 16th September 2019 in the **Coastline Village Hall**

Present: E Hardy, J Howell, T Love, P Porter (Chairman), J Ransom and thirteen members of the public.

1. The Chairman welcomed all those present. Apologies were received from G French, J Husselbee, P McCarthy, K Porter, and Cllrs C Stockton (NNDC) and E Seward (NCC).

2. Declaration of interest - TL re item 5.1.

3. The minutes of the Ordinary Meeting of the Council held on Monday 15th July 2019 were approved, proposer JHo, all agreed and signed.

4. Matters arising

 4.1 NCC; highways matters – nil further

 4.2 NCC; footpaths – nil further

 4.3 Village sign restoration/location – the item was deferred as the design/costing is awaited; the possible location was reviewed.

 4.4 NNDC issues, including car parking – the NNDC had advised that the dog bin at Ostend Gap should be replaced and the Clerk would arrange this.; the car park project awaited guidance from the NNDC on the next stage

*The meeting was adjourned for public participation and the Council heard that the new sand was blowing onto the footway and coast road. A discussion ensued about parking issues, particularly for the disabled. It was suggested that Walcott Gap parking could address this; overnight parking was a concern. The meeting covered dog controls and damaged groynes. All areas considered had been advised to NNDC which was the authority for developing new policies. The meeting resumed.*

5. Planning

 5.1 Agricultural barn to 4 dwellings, Coast Road (19/1238) – the Council has no objection 3

 5.2 Extension, remove chimney, Walcott House (19/1318) – the Council has no objection

6. Finance

 6.1 Finance Report – the Clerk reported the granting of £4000 from the sandscaping fund for the car park project; the external auditor had now acknowledged the Council’s exemption submission. The latest bank statement was initialled. Income item £15.00 (allotment rent) which had been banked.

 6.2 To consider a draft Risk Assessment - this had been circulated to members and members of the Council listed assets which will be included (with/without insurance). The Clerk would prepare the next draft.

16/09/19 page 2

 6.3 The following payments due were approved, proposer EH, all agreed:

 - Ladywell Acs Servs, payroll £75.00 (cheque 0207)

- HMRC, paye £179.60 (0208)

 - K Porter, domain renewals £25.98 (0209)

 - Clerk’s expenses (Mar-Aug) £315.98 (0210)

 - NNDC, dog bin emptying £648.72 (0211)

 - Clerk’s pay (Aug, Sep) £257.41, £257.61) SO’s

The cheques were signed.

7. Council business

7.1 To consider repair/upgrade to the coast road defibrillator – the Clerk was asked to liaise with GF about his proposal to restore the cabinet.

7.2 To receive an update on the car parking project – see item 4.4.

7.3 To reconsider a location for the gas site commemorative bench – it had transpired that the decision at the last meeting for its siting at the new toilets was not possible so the Council agreed to site it on the seafront at Walcott Gap near the existing seat. The Clerk would make the necessary arrangements, incl. signing for the licence.

8. Reports

 8.1 Clerk’s report – the Clerk advised that he did not respond to a correspondent demanding the Council refund his ‘yellow line’ parking penalty; he read the brief report from Shell and he gave his holiday dates. The next meeting would be on 18-Nov-19.

 8.2 Member’s reports (inc recommendations for village developments/projects)

 EH reported on the NNDC plan for new dog rangers.

 PP reported on her attendance at a training day, encouraging all members to avail themselves of similar opportunities.

 PP asked the Clerk to place an item on a future agenda to develop a co-option policy.

With no other business the meeting closed at 20.20.

Signed: ................................... Chairman Date: ............ January 2020