

Walcott Parish Council

Minutes of the Ordinary Meeting of the Walcott Parish Council held on Monday 15th November 2021 in the Coffee Shop, Lighthouse Inn, Coast Road, Walcott, NR12 OPE

Present: P Porter (Chairman), J Howell, T Love, P Mills, K Porter, J Ransom and M Withington.

Members of the public: - 3

Clerk: Mrs D Revell

1. Apologies for absence

No apologies received

2. Declarations of interest and requests for dispensation

PP and KP item 7.4. TL, PP and KP item 8.2

3. Minutes of previous meeting

Cllr Howell proposed to move the motion and Cllr K Porter seconded the proposal. Members AGREED the minutes of the Ordinary Meeting of the Council held on the 20th September 2021. The minutes were signed at the meeting

4. Chairman's report

Cllr Porter reported that the VAS 2 sign had been fixed after a meeting with Highways. The Highways team have added the hatching areas at Walcott Gap to their scheme of works and this should be completed within 3 months

5. Public Participation time

A member of the public requested that this item should appear later on the agenda

6. Matters Arising from previous meetings

6.1 The account with Unity Bank has been opened

6.2 Meeting has been held with Highways

TRO discussed a feasibility study for this would cost in the region of £6,000, Lucy Shires has agreed to pay £3000 towards the scheme. It was agreed to defer any further discussions to the next meeting.

7. Planning

7.1 To consider and agree replacing the Dog Poo bin at Ostend Gap

Cllr P Porter proposed the motion and it was agreed to replace the bin with a general rubbish bin.

7.2 To consider and agree to placing a bin on the land near the Church.

Cllr K Porter proposed the motion and it was agreed to place a bin on the land near the church.

7.3 To review replacing the village sign

Council were still awaiting quotes to replace the sign, this item will be deferred to the next meeting.

7.4 To consider and agree what to do with the old defibrillator.

Cllr Howell proposed the motion and it was agreed to sell the old defibrillator. Cllr Porter made an offer of £100, which was accepted

7.5 To consider and agree where to site the Memorial Plaque

Cllr K Porter proposed the motion and it was agreed to approach a local business about having the Memorial Plaque on their premises.

8. Finance

8.1 To consider and agree bank reconciliation of accounts

Still awaiting a bank statement, nothing to agree.

8.2 To consider and agree Payments and receipts

Cllr K Porter proposed the motion and it was agreed to pay the requested on the payment sheet.

8.3 To consider and agree the Budget

Cllr K Porter proposed the motion and it was agreed to accept the proposed Budget and the precept figure.

9. Policies, Documents, Communication and Training

9.1 To consider and agree the Standing Orders

9.2 To consider and agree the Financial Regulations

9.3 To consider and agree the Code of Conduct

9.4 To consider and agree the Social Media Policy

9.5 To consider and agree the Communications Policy

9.6 To consider and agree the General Data Protection Regulation Policy

9.7 To consider and agree the Parish Council Meeting Protocol

9.8 To consider and agree the Complaints Procedure

Cllr K Porter proposed the motion and it was agreed, subject to minor amendments to adopt the policies and procedures en block except for the Social Media Policy, which will be on the next agenda

10. Events

10.1 Update on the Christmas Event and consider and agree any Actions

Cllr K Porter proposed the motion and it was agreed that the Christmas Tree Event would come under the responsibility of the Parish Council this year. The risk assessment and arrangements were agreed

10.2 To consider and agree the arrangement for the Queen's Jubilee Celebrations

This item was deferred until January

11. To report any other business

Cllr K Porter reported on the Webpage

Cllr Ransom asked if the Generator was serviced regularly, it was confirmed that it was checked regularly but we would confirm this at the next meeting.

Cllr Love reported on the Orange fencing near the footpath, Anglian water leak

12. Correspondence

12.1 Came and Co Insurance had changed their name to Gallagher

12.2 Spiramus Press - Letter asking if council would like a VAT guide book

12.3 Nalc Communication regarding the Memorial Plaque

12.4 North Norfolk Community Transport request for grant

12.5 Nalc accessibility and publishing guidelines

12.6 Email for Norfolk County Council regarding the VAS sign (Speed Sign)

12.7 HSBC refund of overpaid fees - £34.44 has been refunded by HSBC for overpaid fees

13. Date of the next meeting

17th January 2022

Meeting Closed 8:58pm