

# Walcott Parish Council

Minutes of the Ordinary Meeting of the Walcott Parish Council held on Monday 17th January 2022 at 7:00pm in the Coffee Shop, Lighthouse Inn, Coast Road, Walcott, NR12 OPE

**Present:** P Porter (Chairman), T Love, P Mills, K Porter, J Ransom and M Withington.

**Members of the public:** - 5

**Clerk:** Mrs D Revell

## **1. Apologies for absence**

Cllr **J Howell** gave her apologies

## **2. Declarations of interest and requests for dispensation**

Cllr **T Love** declared an interest in item 8.4 and was given a dispensation to speak

Cllr P Porter and Cllr K Porter declared an interest in item 9.2

## **3. Minutes of previous meeting**

Cllr **T Love** proposed to move the motion. Members **AGREED** the minutes of the Ordinary Meeting of the Council held on the 15th November 2021. The minutes will be signed at the next meeting

## **4. Chairman's report**

The Chairman gave their report. The Christmas Tree event was well attended and local businesses had donated towards the cost of the new lights for the Christmas Tree.

## **5. Co-option Parish Council**

5.1 To consider and agree co-option to fill vacancy one

Cllr **M Withington** proposed the motion and K Porter seconded the motion, council **AGREED** to the co option to fill vacancy one

5.2 To consider and agree co-option to fill vacancy two

Cllr **M Withington** proposed the motion and K Porter seconded the motion, council **AGREED** to the co option to fill vacancy two

**S Byham** and **S Mansfield** were duly elected, both signed their declaration of office and joined the council.

## **6. Public Participation time**

The Queen's Platinum Jubilee Celebrations were discussed and it felt that it would be a good idea to join forces with the Village Hall to arrange events.

No County Councillor or District Councillor were in attendance, they both sent their apologies

## **7. Matters Arising from previous meetings**

7.1 Memorial plaque has been presented to the Local Shop Owner and will be displayed in the shop.

7.2 Precept demand has been sent to NNDC

7.3 Direct Debit set up to pay ICO saving council £5 per year.

## **8. Planning**

8.1 To consider quotes for the village sign

Cllr **K Porter** proposed the motion and it was **AGREED** that the new village sign be Purchased

8.2 To consider and agree purchasing a beacon for the village

Cllr **M Withington** proposed the motion and it was **AGREED NOT TO PROCEED** with purchasing a beacon for the village

8.3 To consider and agree having a Facebook page for Walcott Parish Council

Cllr **S Mansfield** proposed the motion and it was **AGREED** to have a Facebook Page for Walcott Parish Council. The Chair and the Clerk would be admin for the account

8.4 To consider and agree updating the Allotment Lease

Cllr T Love agreed to the lease rolling over on a year by year basis

The allotment holders would be notified that the yearly rental period would change from January 2023.

8.5 To consider and agree clerk applying for grants on behalf of council

Cllr **J Ransom** proposed the motion and it was **AGREED** that the Clerk could apply for grants on behalf of the Council

## **9. Finance**

9.1 To consider and agree bank reconciliation of account

Cllr **P Porter** proposed the motion and it was **AGREED** to accept the bank Reconciliation of accounts

9.2 To consider and agree Payments and receipts

Cllr **T Love** proposed the motion and the payments and receipts were **AGREED**

9.3 To consider and agree making a donation to the Community Transport Scheme

Cllr **P Porter** proposed the motion and it was **AGREED** to donate £100 to the Community Transport Scheme

9.4 To consider and agree making a donation to the Citizens Advice

Cllr **M Withington** proposed the motion and it was **AGREED** to donate £200 to the Citizens Advice

## **10. Policies, Documents, Communication and Training**

10.1 To consider and agree the Social Media Policy

Cllr **M Withington** proposed the motion and it was **AGREED** to adopt the Social Media Policy

10.2 To ratify previous resolution which was agreed on the appointment of the Clerk

Cllr **M Withington** proposed the motion and it was **AGREED** that “Walcott Parish Council resolves under Regulation 3(1) of the Local Government Pension Scheme Regulations 2013 that Denise Revell should be designated as being eligible for membership of the LGPS with effect from September 2021”

10.3 To consider and agree if to adopt the Scheme of Delegation Policy

Cllr **T Love** proposed the motion and it was **AGREED**, with minor amendments, to adopt the Scheme of Delegation Policy, this Policy will be reviewed in 6 months

## **11. Events**

11.1 To consider and agree arrangements for the Queen's Platinum Jubilee Celebrations

It was agreed that the chair and the clerk would liaise with the Village Hall committee regarding the Queen's Jubilee Celebrations and report back to council

## **12. To report any other business**

**K Porter** suggested that the advertising part of the Web Page be updated

**S Mansfield** asked for an update on the TRO - Clerk to chase this up

**M Withington** asked for an update on the No overnight Parking Signs, the beach survey and damaged revetments - Clerk to chase these items up and report back to council

**T Love** enquired about the broken ditch opposite Malthouse Farm - This has been reported to Highways and the Clerk would chase up a progress report. T Love also reported several potholes in the road from Walcott to Happisburgh, he will send a map to the clerk who will ask highways to repair them

## **13. Correspondence**

13.1 Letter from Broadland First Responders

Cllr **K Porter** proposed the motion and it was **AGREED** to donate £250 to Broadland First Responders

## **14. Date of the next meeting**

21st March 2022

**Meeting Closed 8.45pm**

Signed:

Date:

