

Walcott Parish Council

Minutes of the Annual Meeting of the Walcott Parish Council held on Monday 16th May 2022 at 7:30pm in the Coastline Village Hall, Ostend Road, Walcott

Present: S Byham, T Love, S Martin, K Porter, P Porter (in the Chair), M Withington

Members of the public: - 3

Clerk: Mrs D Revell

1. Election of Chairman

Cllr P Porter was nominated for the position of Chairman to Walcott Parish Council, Cllr Love proposed the motion, Cllr Withington seconded the motion and it was agreed that Cllr P Porter was elected as the Chairman to Walcott Parish Council. The Declaration of acceptance of office was signed at the meeting.

2. Election of Vice Chairman

Cllr Withington was nominated for the position of Vice Chairman to Walcott Parish Council, Cllr P Porter proposed the motion, Cllr Byham seconded the motion and it was agreed that Cllr Withington was elected as Vice Chairman to Walcott Parish Council. The Declaration of acceptance of office was signed at the meeting.

3. To consider apologies for absence

Cllr Ransom sent her apologies and these were accepted

4. Declarations of interest and requests for dispensation

Declarations forms were circulated to members present which were to be completed and returned to the clerk.

5. Minutes of previous meetings

5.1 To agree and sign the minutes of the Ordinary Council Meeting held on the 21st March 2022.

Cllr Withington proposed the motion and Cllr Byham seconded the motion, the minutes of the meeting held on the 21st March 2022 were agreed and signed.

6. Chairman's Report

An update was given about the achievements of the council over the last year including the provision of a new bin at Ostend Gap and the new village sign that has been ordered.

7. Public Participation Time

County Councillors report - Clive Stockton sent his apologies

District Councillors report - Lucy Shires sent her apologies

Public Comments

Members of the public raised issues regarding the no overnight parking on Walcott Seafront, emptying of toilet waste into the storm drains (that then ends up on the beach) or into the toilets on the Coast Road. Opening times for toilets has been late recently

Dogs off lead on the beach, dog mess in general, lack of bins or people not knowing where the bins are, dog waste bags being left in the mens toilets, lack of dog wardens and Traffic speeding in an out of the village

8. Matters arising from previous meetings

- 8.1 The no overnight parking signs (Walcott Gap) are still being chased up**
- 8.2 The issue with the collapsed ditch on the Coast Road is being investigated by Norfolk County Council**
- 8.3 The rubbish bin at Ostend Gap has been installed to replace the broken dog waste bin**

9. Planning

9.1 To consider and agree applying for TRO survey on the seafront.

Cllr Withington proposed the motion, Cllr Byham seconded the motion and it was agreed to have a traffic survey carried out on Walcott Seafront.

10. Finance

10.1 To consider and agree the end of year bank reconciliation of accounts

Cllr Withington proposed the motion, Cllr Love seconded the motion and the end of year bank reconciliation of accounts was agreed and signed

10.2 To consider Payments and receipts

Cllr Byham proposed the motion and Cllr Mansfield seconded the motion and it the payments and receipts were agreed

Payments:

D Revell	Salary and Expenses	£355.82
M Campbell	Salary (Back dated)	£28.62
BBT Construction	Installation of Bin Ostend Gap	£75.00
Roger Canwell	Internal Audit	£40.00

Receipts:

NNDC	Ist instalment Precept	£4267.00
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10.3 To consider and agree the asset register

Cllr Withington proposed the motion, Cllr Byham seconded the motion and the amended asset register was agreed.

10.4 To Consider and agree the AGAR

Cllr Withington proposed the motion, Cllr Mansfield seconded the motion, the AGAR was agreed and signed.

10.5 To consider and agree the back dated pay for the previous clerk

Cllr K Porter proposed the motion, Cllr Withington seconded the motion and it was agreed to pay back pay to the previous clerk

11. Policies, Documents, Communications and Training

Nothing to report

12. Events

12.1 To consider and agree arrangements for the Queen's Platinum Jubilee Celebrations and agree any actions.

Cllr P Porter proposed the motion, Cllr Mansfield seconded the motion and the arrangements for the Queen's Platinum Jubilee celebrations were agreed.

12.2 To consider and agree the risk assessment for the Queen’s Platinum Jubilee Celebrations

Cllr Wittington proposed the motion, Cllr Mansfield seconded the motion and it was agreed to adopt the risk assessment.

13. To report any other business

Nothing to report

14. Correspondence

Planning application received after agenda was issued. **PF/22/1149** Installation of Solar array on the Paddock belonging to **Walcott House, Walcott Green, Walcott, NR12 0NU**. Cllrs agreed to option 2. Has no objection or comment

15. Date of the next meeting

To confirm that the date of the next meeting of the Parish Council will be on 18th July 2022 at 7pm and it was agreed that the council will meet on the third Monday in the months of September 2022, November 2022, January 2023, March 2023, May 2023.

Meeting closed at 9.15

DRAFT