

# Walcott Parish Council

Meadowcroft, 40 Cromer Road, Mundesley, Norfolk, NR11 8DB

Tel: 07900957888

Email: [Clerk@walcott-pc.org.uk](mailto:Clerk@walcott-pc.org.uk)

Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

---

## Minutes of the Ordinary Parish Council meeting of Walcott Parish Council on 20th March 2023 at 7pm at Coastline Village Hall

Present: Pauline Porter (Chairman), Thomas Love, Peter Mills, Keith Porter, Maria Withington

Clerk: Denise Revell

Members of the Public: 3

### 1. Apologies for Absence

#### 1.1 To consider and agree apologies for absence

Cllr Byham sent her apologies. Cllr Mills proposed the motion, Cllr Porter seconded the motion and the apologies for absence were accepted

### 2. Declarations of interests and requests for dispensation

None

### 3. Minutes of previous meetings

#### 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the 26th January 2023

Cllr Mills proposed the motion, Cllr Withington seconded the motion, the minutes of the meeting of 26th January 2023 were agreed and signed at the meeting

### 4. Chairman's Report

The chairman gave her report regarding the meeting that was held at Walcott Gap with the County Council and District Council. Suggestions for this area included making some of the parking bays disabled only, but consultation with the public will be taken

The parking on the seafront will be addressed under the Road Safety Communities fund, secured by County Councillor Lucy Shires and the suggestions of the Parish Council will be implemented. This would be likely to include 'no overnight parking' for the whole of the seafront.

The Chairman would also like to encourage people, aged over 60, to put their names forward to be included in the Lunch organised by the Gas Terminal

### 5. Public Participation Time

**The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting**

Council were pleased to welcome a representative from the MOD police. They explained that they work closely with the local police to support the village PC Alex Barnes, Beat manager from North Walsham was also in attendance at the meeting and gave a report regarding the recent spate of thefts of Catalytic Converters from vehicles in the area.

Ordinary Council Meeting Walcott Parish Council

6. **Matters arising from previous meetings**  
To report on progress on items from previous meetings. No decisions may be taken.

None

7. **Planning**

**7.1 To consider and agree planning application RV/23/0453**

Cllr P Porter proposed the motion, Cllr K Porter seconded the motion and it was agreed to respond to NNDC with 'No Objection or Comment'

8. **Finance**

**8.1 To consider and agree the bank reconciliation of accounts**

Cllr Mills proposed the motion, Cllr Love seconded the motion and council agreed to accept the bank reconciliation of accounts

**8.2 To consider and agree Payments and Receipts**

Cllr Mills proposed the motion, Cllr Withington seconded the motion. Council agree to accept the Payments and Receipts

**Payments**

<b>D Revell</b>	<b>Salary and Expenses Jan, Feb, March</b>	<b>£1276.00</b>
<b>Norfolk Parish Training</b>	<b>Councillor Training</b>	<b>£150.00</b>
<b>Norfolk Parish Training</b>	<b>Subscription</b>	<b>£86.00</b>

**Receipts**

<b>Various</b>	<b>Allotment Rents</b>	<b>£195.00</b>
----------------	------------------------	----------------

**8.3 To consider and agree the Internal Auditor**

Cllr K Porter proposed the motion, Cllr Mills seconded the motion and Council agreed to appoint R Canwell as the internal auditor

**8.4 To consider and agree the subscription to Norfolk Parish Training and Support.**

Cllr K Porter proposed the motion, Cllr Mills seconded the motion and Council agreed to renew the subscription to Norfolk Parish Training and Support

9. **Policies, Documents, Communications and Training**

**9.1 To consider and agree the Equality and Diversity Policy**

Cllr K Porter proposed the motion, Cllr Love seconded the motion. Council agreed to adopt the Equality and Diversity Policy

**9.2 To consider and agree the Social Media Policy**

Cllr K Porter proposed the motion, Cllr Love seconded the motion. Council agreed to adopt the Social Media Policy

**9.3 To consider and agree the Management of Recordings Policy**

Cllr K Porter proposed the motion, Cllr Love seconded the motion. Council agreed to adopt the Management of Recordings Policy

**9.4 To consider and agree the Council's Risk Assessment**

Cllr K Porter proposed the motion, Cllr Love seconded the motion. Council agree to adopt the Councils Risk Assessment

10. **Events**

**10.1 To consider and agree the arrangements for the Coronation**

Council will not be arranging an event for the Coronation but are hoping to arrange a community event in the Summer. If any residents are arranging their own street parties, council would love to see their photos

**10.2 To consider and agree arrangements for the Annual Parish Meeting**

Council agreed to hold the Annual Parish Meeting at 6.30pm on the 22nd May 2023 and the Annual Parish Meeting will be held at 7.00pm on the same date.

**11. To report any other business**

**Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council**

Council to look into the Summer Event

**12. Correspondence**

**12.1 Email from Wildtouch regarding donation**

Council agreed not to donate to Wildtouch at this time

**12.2 Email from Broadland First Responders regarding a donation**

Cllr P Porter proposed the motion, Cllr Withington seconded the motion and the council agreed to donate £300.00 to the Broadland First Responders

**12.3 Email from Brave Futures requesting a donation**

Council agreed not to donate to Brave Futures at this time

**13. Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 22nd May 2023 at 7pm place to be confirmed. This will follow the Annual Parish Meeting that will start at 6.30pm**

Signed \_\_\_\_\_

Date \_\_\_\_\_