

Walcott Parish Council

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Chairman: Pauline Porter

Parish Clerk/RFO: Denise Revell

Minutes of the Ordinary Parish Council meeting of Walcott Parish Council Monday 17th July 2023 at 7pm at Coastline Village Hall

Present: Pauline Porter (Chairman), Graham French, Nicholas Lee, Peter Mills, Keith Porter, Maria Withington

Clerk: Denise Revell

Members of the Public: 2

1. **Apologies for Absence**

1.1 **To consider and agree apologies for absence**

Cllr Byham sent her apologies which were accepted by council

2. **Declarations of interests and requests for dispensation**

Cllr French declared an interest in item 12 and was granted a dispensation to speak and vote

3. **Minutes of previous meetings**

3.1 **To agree and sign the minutes of the Ordinary Council Meeting held on the 22nd May 2023**

Cllr K Porter proposed the motion, Cllr French

seconded the motion and the minutes of the meeting held on the 22nd May 2023 were agreed

4. **Chairman's Report**

The Chairman and the Vice chairman attended the Coastal Forum meeting. Current issues being addressed consisted of saving the coast for the birds. Recent pollution into the sea along the Norfolk Coast has had detrimental effects on shellfish. There were also signs of sand degradation at Waxham and Sea Palling. The County Council have agreed to install three more sea water drains near Walcott Gap.

5. **Public Participation Time**

The meeting will be adjourned for a period specified in the Resolution (no longer than 15 minutes) to allow Members of the Public, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak. Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting

The representative from MOD police reported that they were still working closely with North Walsham police and that concerns raised by residents were being addressed

6. **Matters arising from previous meetings**

To report on progress on items from previous meetings. No decisions may be taken.

6.1 **Council have one Councillor Vacancy**

6.2 **Old Village Sign, awaiting ideas from Councillors**

- 6.3 Meeting with Emergency Planning (PP) Waiting for meeting date**
This meeting has now taken place and Emergency procedures and evacuation centres remain the same as previously
- 6.4 Enquiries made to NNDC regarding No Dogs On The Beach Signs**
NNDC have arranged to visit the area and install new signs
- 6.5 New Councilor registered with NNDC and website updated**
- 6.6 AGAR submitted to PKF Littlejohn, external auditor**
- 6.7 Council adopted General Power of Competence**

7. Planning

- 7.1 PF/23/1315, 9 The Crescent, Walcott, NR12 0NH. Replacement of existing roof over garage with pitched roof to match existing bungalow, and installation of solar pane on front roof slope - Comment, no objection or comment submitted to NNDC**
- 7.2 To consider and agree improving the coastal path**
Cllr P Porter would liaise with NNDC regarding improvements to the Coastal Path that leads from Coastline Village to Walcott Seafront

8. Finance

- 8.1 To consider and agree the bank reconciliation of accounts**
Cllr K Porter proposed the motion, Cllr Lee seconded the motion and council agreed the bank reconciliation of accounts
- 8.2 To consider and agree the budget**
Cllr K Porter proposed the motion, Cllr Lee seconded the motion and council agreed the current budget figures
- 8.3 To consider and agree to purchase a Bleed Kit**
Cllr K Porter proposed the motion, Cllr Withington seconded the motion and council agreed not to purchase a Bleed Kit after taking advice from external agencies
- 8.4 To consider and agree how to use the money earmarked for the Car Park**
This item was deferred to the next meeting
- 8.5 To consider and agree actions regarding the Grant from NNDC that was earmarked for the Car Park**
Cllr P Porter would speak to the Village Hall
- 8.6 To consider and agree renewing Council's insurance with Zurich**
Cllr P Porter proposed the motion, Cllr Withington seconded the motion and council agreed to renew Council's insurance with Zurich
- 8.6 To consider and agree payments and receipts**
Cllr Lee proposed the motion, Cllr French seconded the motion and Council agreed the payments and receipts

Payments

D Revell	Salary and Expenses June and July	£866.21
Zurich Council's	Insurance	£264.00
NNDC	Temporary Events Notice	£ 21.00
K Porter	Domain Name	£ 22.79

Receipts

Unity Trust Bank	Interest	£227.00
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9. **Policies, Documents, Communications and Training**

All policies are up to date

9.1 **To consider and agree adopting the Armed Forces Covenant**

Cllr K Porter proposed the motion, Cllr Mills seconded the motion and Council agreed to adopt the Armed Forces Covenant

10. **Events**

To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

10.1 **To consider and agree arrangements for the Summer Event, 12th August 2023.**

The Band has been booked, Temporary Events Notice applied for, Marquee booked, Sugar Rush Hut will attend, Kingfisher Cafe will provide refreshments. Cllr Lee will book a face painter.

10.2 **To consider and agree the risk assessment for the Summer Event**

Cllr P Porter proposed the motion, Cllr Mills seconded the motion and Council agreed the risk assessment subject to the amendments discussed

10.3 **To consider and agree arrangements for the D-Day celebrations 6th June 2024**

Council deferred this item to the next meeting

11. **Any other business**

Note that this is to report matters for inclusion on a future agenda or matters which require no decision to be made by Council

None

12. **Correspondence**

To consider any correspondence and agree any responses thereto

12.1 **Email received from High Ways regarding Traffic Restriction Order**

Cllr Mills proposed the motion, Cllr Withington seconded the motion and Council agreed to submit Option 3 to NNDC, No unloading at anytime areas opposite Helena Road and St Helens Road, with the addition of - No Overnight Parking along the Seafront, to keep the Bus Stop where it is currently, and to install 4 disabled only parking spaces at Walcott Gap for consideration under the Road Safety Scheme

12.2 **Planning application PF/23/1315 The Crescent**

Decision received - Planning application approved

13. **Date of Next Meeting**

To confirm that the date of the next meeting of the Parish Council will be on 18th September 2023 at 7pm at TBA

Meeting Closed 20:50

Signed _____

Date _____