

# Walcott Parish Council

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**Chairman:** Pauline Porter

**Parish Clerk/RFO:** Denise Revell

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## Minutes of the Ordinary Parish Council meeting of Walcott Parish Council on 18th March 2024 at 7pm at Coastline Village Hall

Present: Graham French, Nicholas Lee, William Love, Tricia McCarthy, Keith Porter, Pauline Porter (Chairman), Maria Withington

Clerk: Denise Revell

Members of the Public: 2

**1. To receive Apologies for Absence.**

1.1 To consider and agree apologies for absence

Cllr Mills send his apologies, work commitments, these were accepted by the council

**2. Declarations of Interest and requests for dispensations**

2.1 To consider and agree declarations of interest and requests for dispensations

None

**3. Minutes of previous meetings**

3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **15th January 2024**

The minutes of the meeting held on the 15th January 2024 were agreed by council and signed at the meeting

**4. Chairman's Report**

The Chairman gave thanks of behalf of the Council to Nigel, Steve and Graham for their donations towards the Festival of Lights.

Cllr P Porter and Cllr Withington attended the training session held by Happisburgh Parish Council and found it to be very informative, they have suggested that other councillors may find it beneficial to attend councillor training.

**5. Public Participation Time**

*The meeting will be adjourned for a period of 15 minutes) to allow Members of the Public to speak, to receive District and County Councillors reports and any Councillors with prejudicial interests to speak.*

***Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.***

Two representatives from the MOD Police attended the meeting, they were working closely with the local police to assist in dealing with antisocial behaviour, searches for missing people they also advised people to be on the look out for illegals arriving on the beaches and if anybody sees anything suspicious to report it to the police

**6. Matters arising from previous meetings**

**To report on progress on items from previous meetings. No decisions may be taken**

7.1 or the rear of Bacton gates, ongoing - Clerk to chase this up

**7. Planning**

To consider and agree responses to planning applications and received updates

None

**8. Finance**

8.1 To consider and agree the bank reconciliation of accounts  
Council agreed the bank reconciliation of accounts

8.2 To receive the budget update  
The budget update was received, no comments made

8.2 To consider and agree appointing the internal auditor  
Council agreed to appoint Roger Canwell as the internal auditor

8.4 To consider and agree purchasing sign for the back of Bacton Gates and funding Sources  
Council agreed to contact the County Councillor regarding funding

8.5 To consider and agree SLCC membership 2024-2025  
Council agreed to the SLCC membership

8.6 To consider and agree NPTS membership  
Council agreed to the NPTS membership

8.7 To consider and agree request from Broadland First Responders  
Council agreed to donate £200 to the Broadland First Responders and to write and offer ongoing support for any items that they need in the future

8.8 To consider and and agree memorial for Tony Andrews  
Council agreed to purchase a bench in memory of Tony Andrews, after speaking with the family, it was suggested that an additional name be included in this memorial and an explanation about WEVA. This was also agreed by council. The place of the bench has yet to be agreed

8.9 To consider and agree Payments and receipts  
Council agreed the payments and receipts

<i>D Revell</i>	<i>Salary and Expenses</i>	<i>£1142.38</i>
<i>Unity Bank</i>	<i>Bank Charges</i>	<i>£ 18.00</i>
<i>NPTS</i>	<i>Subscription</i>	<i>£ 88.58</i>
<i>SLCC</i>	<i>Subscription</i>	<i>£ 45.75</i>
<i>Broadland First Responders</i>	<i>Donation</i>	<i>£ 200.00</i>

**9. Policies, Documents, Communications and Training**

9.1 To consider and agree Memorial Bench application form  
Council amended and agreed the Memorial Bench Application Form

9.2 To consider and agree Operation Menai Bridge Policy and associated documents  
Council amended and agreed the Menai Bridge Policy and associated documents

**10. Events**

10.1 To receive an update on the arrangements for D-Day and consider and agree the Risk Assessment  
Council agreed the D-Day Risk assessment

10.2 To consider and agree the risk assessment for the Events  
Council agreed the risk assessment for the Events

10.3 To consider and agree posters and banner for events  
Council agreed the poster for the events, designs for the banner would be circulated to council for agreement at the next meeting

10.4 To consider and agree to apply for the Temporary Events Notice  
Council agreed to apply for a Temporary Events Notice

10.5 To consider and agree date for the Annual Parish Meeting  
Council agreed to hold the Annual Parish Meeting on the 20th May 2024

**11. To report any other business**

***Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council***

Book of condolence to be ordered and additional armbands

Cllr P Porter has booked the venue bus for the Summer Event, the Vicar has been booked for the D-Day beacon lighting, The Chairman will read the tribute

**12. Correspondence**

**To consider any correspondence and agree responses thereto**

12.1 Email requesting plaque on one of the benches on the seafront

Council considered the request and agreed that a plaque be placed on one of the existing benches on the seafront.

**13. Date of Next Meeting**

**To confirm that the date of the next meeting of the Parish Council will be on 20th May 2024, place to be arranged**