

WALCOTT PARISH COUNCIL

Minutes of the Annual Meeting of the Walcott Parish Council held on Monday 21st May 2012 in the Coastline Village Hall, Ostend, Walcott

Present: J Deakin (Chairman), V R Gardner, P I Howard, D Mason, P McCarthy, K Porter, P Porter, M Rosendale, J Seber; in attendance: Cllrs P Morse (NCC) and 3 members of the public.

1. The Chairman, J Deakin, welcomed all those present to the meeting. Apologies for absence were received from PCSO E Dack.

2. Procedural items

2.1 Election of Chairman – Jan Deakin was proposed as Chairman by PH, and seconded by MR. She was duly elected, nemcon.

2.2 The Chairman made and signed her Declaration of Acceptance.

2.3 Election of vice-Chairman - PP was proposed by PMcC and PH was proposed by MR as vice-Chairman; PP withdrew due to other commitments so P Howard was duly elected, nemcon.

2.4 Representatives were agreed for: Village Hall Cttee - DM;
Gas Site Liaison Cttee – VG (sub PP); Allotments – info via Clerk Happing Partnership – ad hoc

3. Declarations of interest - none

4. Finance

4.1 The Accounts for 2011-2012 had been circulated to members and were adopted, proposer PH, all in favour.

4.2 Sections 1 and 2 of the Annual Return 2012 had been circulated to members and were approved, proposer PMcC, all in favour.

4.3 The Budget for 2012-2013 had been circulated to members and following an outline of its construction and a discussion on surplus philosophy was adopted, proposer MR, all in favour.

4.4 Mr K Benford was re-appointed as Internal Auditor for 2012, proposer PH, all in favour.

4.5 The Clerk was re-appointed Responsible Financial Officer, proposer KP, all in favour.

4.6 The following payments due were approved by the Council en bloc

- Queensbury, bus shelter	£5616.00	(cheque 0069)
- NALC, annual premium	£140.45	(0070)
- NWACTA, grant	£25.00	(0071)

The cheques were signed.

5. The minutes of the Ordinary Meeting of the Council held on March 19th 2012 were approved, proposer DM, all in favour, and signed.

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6. Matters arising

6.1 NCC; highways matters, footpaths-nil further on previous items. The Clerk was asked to follow up on the non-parking lines at Walcott Gap and the slow road drainage on the sea-front following the footway works

6.2 NNDC; seafront; the Clerk had heard from NNDC that the replacement lifebelt was under consideration and that steps extensions were now to be planned. He was asked to follow up about a crack in the wall opposite the Post Office and the deterioration in the apron walkway between The Crescent and Ostend Gap.

6.3 Community Speedwatch scheme – the Clerk would assemble the volunteer names list with DM so that these can be forwarded to PCSO Dack.

6.4 Coastline village bus shelter – this had now been installed

7. Planning – no business

8. To consider meeting venues for Walcott Parish Council – the availability of the Village Hall facilities was reviewed and given the needs of the Council it was agreed that future meetings would be held at the Coastline Village hall until further notice.

9. Reports

9.1 Allotments – nil further following the APM.

9.2 Clerk's report - the Clerk advised that the end-of-year PAYE Return had been completed satisfactorily and that both the first half precept and the VAT reclaim had been received. He would be preparing the Annual Report for the Council in due course.

9.3 Members' reports, (inc recommendations for village developments/projects)

Further information is awaited on the new defibrillator at the toilets.

Suggestions were raised for a future agenda item on village improvements – better presentation of the village toilets – a village information board and direction arrows – another seat at Walcott Gap – a new 'Village entry' sign.

VG was concerned that wheelchair users need to go on the road rather than the path between the Lighthouse PH and the village.

The meeting closed at 21.10.

Signed: Chairman Date: 2012