

WALCOTT PARISH COUNCIL

Minutes of the Annual Meeting of the Walcott Parish Council held on Monday 19th May 2014 in the Village Hall, Walcott

Present:

J Husselbee, T Love, D Mason, P McCarthy, K Porter, P Porter (Chairman), M Rosendale;
in attendance: Cllr L Walker (NNDC), Cllr E Seward (NCC and 7 members of the public.

1. The Chairman welcomed all those present including the members of the public; apologies were received from V Gardner, PCSO E Dack,

2. Procedural business:

2.1 Election of Chairman: Pauline Porter was proposed as Chairman by MR, and seconded by TL. Pauline Porter was duly elected Chairman.

2.2 Declaration of Acceptance: Pauline Porter completed her Declarations of Acceptance of Office of Chairman.

2.3 Election of vice-Chairman: P McCarthy was proposed as vice-Chairman by PP and was duly elected.

2.4 Representatives were agreed for:

- Allotments TL - Village Hall Ctte: DM - Gas Site Liaison Ctte: VG

3. Declarations of interest - TL for payments (item 4.6)

4. Finance:

4.1 The Accounts for 2013-2014 – these had been circulated to members and were adopted by the Council, proposer JH, all in favour. The Accounts and the Cashbook were signed.

4.2 Sections 1 and 2 of the Annual Return 2014 – these had been circulated to members and were approved by the Council, proposer KP, all in favour, and signed.

4.3 The Budget for 2014-2015 - this had been circulated to members and was approved by the Council, proposer TL, all in favour

4.4 Internal Auditor -Mr K Benford was re-appointed as the Internal Auditor for 2014, proposer JH, all in favour.

4.5 Responsible Financial Officer - the Clerk was re-appointed as the Council's Responsible Financial Officer, proposer JH, all in favour.

4.6 The following payments due were approved en bloc by the Council:

- Amari Plastics, notice board glass (by bank instruction)	£97.54
- NALC, annual premium	£145.47 (cheque 0108)
- N Walsham CAB donation	£200.00 (0109)
- T Love, allotment ground charge 2013,2014	£200.00 (0100)

The cheques were signed.

5. The minutes of the Ordinary Meeting of the Parish Council held on Monday March 17th 2014 were approved, and signed.

6. Co-option to fill the vacancy on the Council – there being no nomination this item was deferred to the next meeting.

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The meeting was adjourned to hear from Cllr ES about progress at NCC to improve the drainage on the coast road. He advised the Council that following surveys and analysis the NCC proposed to implement a £10k rectification to make the existing drains more efficient, work expected to be carried out in the autumn. A further scheme to link the drains to a new outflow was also proposed, but costing £70k would need to be subject to a bid for funds. The Clerk requested ES to ensure the Council was advised formally of the schemes if the Council's response was sought, following a suggested site meeting.

7. Matters arising

7.1 NCC; highways matters, footpaths – the items raised at the last meeting had been passed to NCC and dealt with; the Highways ranger team visit is due shortly and the Clerk asked for any items to be passed to him to advise NCC. He was asked to advise NCC that it was thought that the coast road is 'sinking' in places.

7.2 NNDC; seafront – nil further

7.3 Village sign – TL advised that the sign had been replaced for the summer.

8. Planning – no business

9. Business items for Council

9.1 Replacement seats for Walcott Gap, and elsewhere – the Council noted that highways work now anticipated for the coast road might affect placing of new seats so it was agreed to await further information before committing to seat replacement.

9.2 Defibrillator at Coastline Village – the Council debated the need for this and MR agreed to establish the degree of support in the coastline village while the Clerk would make contact with the E Anglian Ambulance Service.

10. Reports

10.1 Allotments – the Clerk would post notices to attract new allotment holders.

10.2 Clerk's report – the Clerk advised of a letter from Bacton School requesting financial support. He would contact them to explain the Council's limitations and to establish their Walcott attendance. The Clerk reported the two crimes since the last meeting as advised by the PCSO. He advised his holiday dates and the next Ordinary Meeting is scheduled for July 21st 2014 in the Coastline village Hall.

10.3 Chairman's and Members' reports (inc village developments and projects) - PMcC advised that the lifebelt at Walcott Gap is missing. The Clerk would advise NNDC.

There being no other business the meeting closed at 21.40.

Signed: Chairman Date: July 2014