

Walcott On Sea Parish Council

Meadowcroft, 40 Cromer Road, Mundesley-On-Sea, Norfolk, NR11 8DB

Telephone: 07900 957888

Email: Clerk@walcott-pc.org.uk

Chairman: Pauline Porter

Clerk: D Revell

14th September 2026

Dear Sir/Madam

You are hereby summoned to attend the **Parish Council Meeting** of Walcott on Sea Parish Council to be held at the **Walcott Village Hall** on **21st September 2026, 7:15pm**, for the purpose of transacting the business listed on the agenda below.

Yours faithfully

Denise Revell

AGENDA

1. **To receive Apologies for Absence.**
 - 1.1 To consider and agree apologies for absence
2. **Declarations of Interest and requests for dispensations**
 - 2.1 To consider and agree declarations of interest and requests for dispensations
3. **Minutes of previous meetings**
 - 3.1 To agree and sign the minutes of the Ordinary Council Meeting held on the **20th July 2026**
4. **Chairman's Report**
5. **Reports from other organisations**
 - 5.1 Report from County Councillor Lucy Shires - available online
 - 5.2 Report from District Councillor Pauline Porter
 - 5.3 Report from Civil Nuclear Police and Norfolk Police
6. **Public Participation Time**

The meeting will be adjourned for a period of 15 minutes to allow Members of the Public to speak, and to allow Councillors with prejudicial interests to speak.

Note that only items on this Agenda are to be discussed – for any other item/ subject please contact the Clerk in writing for submission at a future meeting.

7. Matters arising from previous meetings

To report on progress on items from previous meetings. No decisions may be taken

7.1 TRO - ongoing - Stakeholder Consultation being undertaken

7.2 Additional Drains - ongoing - work due 28th September 2026

7.3 Levelling Footpath to the Lighthouse

7.4 Footpath Ostend Road - Awaiting more information

8. Parish and Community Matters

8.1 To consider and agree whether to apply for a Zebra Crossing

9. Planning

To consider and agree responses to planning applications and received updates

9.1

10. Finance

10.1 To consider and agree the bank reconciliation of accounts

10.2 To receive the budget update

10.3 To note pay increase for the clerk and agree the back pay

10.4 To consider and agree the Payments and Receipts

11. Policies, Documents, Communications and Training

11.1 To consider and agree the Complaints policy

11.2 To consider and agree the Equal Opportunities policy

11.3 To consider and agree the Document Retention policy

11.4 To consider and agree the Council's Financial Regulations

12. Parish Council Matters

12.1 To receive update from the Future Fund Working Group

13. Events

13.1 To receive updates on this year's Summer Fete, held on 29th August 2026

13.2 To agree dates and format for this year's Light Switch on

14. To report any other business

Note that this is to report matters for inclusion in a future agenda or matters which require no decision to be made by the Council

15. Correspondence

To consider any correspondence and agree responses thereto

15.1 Email regarding council vacancies

16. Date of Next Meeting

To confirm that the date of the next meeting of the Parish Council will be on 16th November 2026, 7:15 pm, Walcott Village Hall